

Student Name: _____

Student ID: _____

Student CNM email: _____

Processes for Requesting Credit

- I. If you are **NOT** requesting credit for Cicerone Level 1 Certification, submit all required documents to Enrollment Services at CNM Main Campus, or email askgrad@cnm.edu with attachments of the required documents, listed below.

OR,

- I. If you **ARE** requesting credit for Cicerone Level 1 Certification, submit all required documents to the Director of Brewing and Beverage Management Programs in the School of Business & Information Technology at Main Campus (SB-201) or email vmartinez157@cnm.edu with attachments of the required documents.
- II. Once your CBS certificate has been verified, the Director of Brewing and Beverage Management Programs will contact you at your CNM e-mail address to schedule the taste-testing, skills-based demonstration. The taste-test, skills-based demonstration is only offered at specific times each term and will not be scheduled on an individual basis.

Required documents for requesting CPL

1. A completed, signed CPL Culinary Arts Form (this form),
2. Proof of \$25 fee payment (you may take a completed copy of this form and pay in-person at the CNM Cashier, or you can pay online through the [CPL Store](#) and print/save a copy of the receipt to attach to your request with all other documents),
3. A copy of your government issued ID, **and**
4. All current and valid certificates for which you are requesting credit, from the list on page 2.

*Licenses and/or certifications are checked for validity through their corresponding agency.
Incomplete or invalid requests will not be processed.*

Statement of Understanding

I confirm that I am a current CNM student and I have a declared major to which this credit will apply. I am using the attached documents as evidence of my prior learning. I understand that I must still complete CNM graduation residency requirements and that CPL counts toward the [maximum time frame](#) standard of academic progress for financial aid. I realize that my request for CPL will not be completed if I do not submit my request to Enrollment Services or to askgrad@cnm.edu with this completed form, and all required documents listed above. Further, I understand that credit earned through CPL may not be accepted at another college or university and it is my responsibility to contact any institution in which I intend to transfer to inquire into their policy on accepting CPL awarded at CNM.

_____
Student Signature_____
Date

