

# CNM Faculty Senate Meeting Minutes

<b>Date:</b> 09/20/2013	<b>Time:</b> 1:00 pm. – 3:00 pm.	<b>Location:</b> MS-402	
<b>Attendees</b>	<b>Chair</b> <input checked="" type="checkbox"/> Michael Crane (MSE)	<b>Vice-Chair</b> <input checked="" type="checkbox"/> Judith Tomasson (SAGE)	<b>Secretary</b> <input checked="" type="checkbox"/> Steve Glass (MSE – P/T)
	<b>Treasurer</b> <input checked="" type="checkbox"/> Phelan Gavaldon (AT)	<input checked="" type="checkbox"/> Cef Garcia-Heras (SAGE)	<input type="checkbox"/> Jason Manzanares (AT)
	<input type="checkbox"/> Barbara Bates (BIT)	<input type="checkbox"/> Kalynn Pirkel (BIT)	<input checked="" type="checkbox"/> Maxine Freed (CHSS)
	<input checked="" type="checkbox"/> Rinita Mazumdar (CHSS)	<input checked="" type="checkbox"/> Andy Russell (CHSS)	<input type="checkbox"/> Ron Reid (CHSS)
	<input checked="" type="checkbox"/> Shanna Davis (HWPS)	<input type="checkbox"/> Amy Rademacher-Neel (HWPS)	<input type="checkbox"/> Jennifer Schardt (HWPS)
	<input checked="" type="checkbox"/> Steve Klein (BIT – P/T)	<input checked="" type="checkbox"/> Roderigo Padilla (Acad Advisement)	<input checked="" type="checkbox"/> Janna Goodyear (SAGE)
	<input checked="" type="checkbox"/> Bonnie Bailey (SAGE)	<input type="checkbox"/> Doug Scribner (HWPS)	<input checked="" type="checkbox"/> Chris Burns (BIT)
<b>Guest(s)</b>			
<b>I/II . Determination of Quorum &amp; Call to Order:</b>			
Michael called the meeting to order at 3:05PM. A quorum was present			
<b>III. Approval of Agenda</b>			<b>Action Taken</b>
Cef moved approval, Bonnie seconded. Agenda approved unanimously.			
<b>IV. Approval of Minutes from April 2013 Meeting</b>			<b>Action Taken</b>
Michael moved approval, Steve G seconded. Minutes were approved unanimously.			
<b>V. 2013-2014 FS officers</b>			<b>Presenter</b>
Michael recapped officers for 2013-2014. Michael is Chair, Judith is Vice Chair, Steve G is Secretary and Phelan is Treasurer.			
<b>Actions to be taken</b>		<b>Person Responsible</b>	<b>Deadline</b>
<b>VI. CCC Membership List</b>			<b>Presenter</b>
Michael shared the membership list of the College Curriculum Committee, and noted that CCC relationship with FS is good.			
<b>Actions taken</b>		<b>Person Responsible</b>	<b>Deadline</b>
Phelan moved to accept the CCC membership list and Judith seconded. The CCC membership list was accepted unanimously.			

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VII. Bookstore Issues		Presenter
<p>Several Senators shared their experiences with inadequate support from the CNM Bookstore. Bonnie asked about textbook ordering at various campuses, and a discussion about specific procedures ensued. Different explanations are provided by the Bookstore and from the publisher for unavailability of textbook. Maxine noted that the Bookstore may be encouraging students to buy electronic versions. Chris shared that the Bookstore wants every student to pay a flat textbook fee for classes in which they are enrolled; Shanna responded that her students pay a fee and still don't get their scrubs. Michael intends to write a letter to various responsible parties expressing FS concerns. Steve K suggested inviting the Bookstore Manager to a FS meeting to discuss concerns, and Bonnie agreed (plus Sidney Gunthorpe and Phil Bustos); Michael noted that the Bookstore does not belong to CNM. Discussion ensued about Bookstore requirements and preferences regarding used books. Roderigo recalled that Rudy Garcia (and maybe Phil Bustos) attended a FS meeting four years ago, responding to the same concerns. Michael stressed that arguments must center on student success. Maxine opined that the library should maintain a reserved version of each textbook, but noted that the library won't accept instructor editions. Chris recommended that publisher representatives be present when the Bookstore representatives are present to prevent finger-pointing, and Cef supported the recommendation. Chris recalled that the Bookstore contract was limited-duration in the past. Michael re-asserted that FS should pressure Administration to require adequate Bookstore performance in support of student success. Judith stated that the Bookstore contract manager should take input from faculty before renewing the contract, and noted that the same company successfully manages the bookstore contract for UNM. <i>(Further discussion centered on a recent Survey Monkey survey from Academic Affairs, sent by MCO 09/19/13, regarding facilities input from faculty. Michael recommended completing the survey, but noted that very few of the FS recommendations were incorporated. Michael brought the survey up on the projector and reviewed it with FS, and will forward the survey link to all Senators because apparent email problems prevented some from receiving it.)</i></p>		Michael
Actions to be taken	Persons Responsible	Deadline
<p>Michael will send an email to Phil and Rudy, the Deans Council, to Kathy Winograd stating the issues and asking for a meeting to resolve the issue. Subsequently, an invitation to a FS meeting will be proffered if appropriate. The letter will stress impediments to student success and refer to the planned changed enrollment deadline dates in Spring 2014.</p>	Michael	

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<b>VIII. Calendar Proposal</b>		<b>Presenter</b>
<p>Michael and Judith have summarized previously submitted faculty input into a document to be submitted to Administration. FS data show conclusively that faculty does not support the 8-week summer semester option. Anecdotally, students also dislike the 8-week option. Chris observed that MSE and CHSS instructors could lose pay because of standardization in contact hours; Michael displayed the CNM salary listing from the CNM website, which confirmed Chris's contention. Chris observed that CNM Administration wants to eliminate 3-term Full Time Faculty. Cef postulated that the driver for the proposed schedule changes is an attempt to reduce costs for courses at CNM. Maxine observed that favorable comments for the 15-15-12 schedule are the most numerous, and shared several with the FS. Michael requested final FS feedback by Wednesday.</p>		Michael
<b>Actions to be taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
Senators will provide feedback to Michael by Wednesday. Michael will then forward the comments to Administration.	Senators, Michael	September 25, 2013
<b>IX. Faculty Senate Blog</b>		<b>Presenter</b>
<p>Judith described Blogger and WordPress as two possible blogging software packages. The intent is a professional forum to gauge faculty feedback for specific issues and to improve communication with constituents. The FS website has suggestion box, but no suggestions are received. An off-site blog is preferred because CNM owns any tools hosted on CNM servers. Judith asked if permission from Administration is needed to start the blog; Chris recalled a case in which a faculty members was fired after he criticized his college in his role as faculty. Anonymity may be necessary on the blog to prevent risk to CNM faculty. Faculty may not understand the risks. <i>(A discussion ensued about the probable future requirement to use BlackBoard for every class at CNM by 2015, and the need for training if such a requirement is imposed.) (A discussion followed regarding other duty hours versus college service hours. At least one instructor in BIT is now prevented from doing overloads because he didn't do enough college service hours. Overload allowances will decrease in general.)</i></p>		Michael
<b>Actions to be taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
Judith will send links to two blogs she has created, and FS will practice with the blog. Chris will inquire about the firing case, and share her findings with FS.	Judith, Chris, Senators	

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<b>X. Academic Affairs Goals for 2013/2014 Ideas</b>		<b>Presenter</b>
The new meeting location is JS-302; meeting schedule the second Tuesday each month 3-5PM. Part-timers can sign in and get paid for attending. Renewed efforts are needed to bring FS issues back into discussion with AAC. <i>(A discussion ensued regarding faculty evaluations and college service scores. Professional development seems to matter little or none to CNM Administration. College service numerical scores are the only numbers in faculty evaluations.)</i>		
<b>Actions to be taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
Senators will brainstorm ideas about issues for AAC (including college service) and provide those ideas to Michael.		
<b>XI. Academic Affairs Council Communication Log</b>		<b>Presenter</b>
Topic was informally postponed in the interest of time.		
<b>Actions to be taken</b>	<b>Person Responsible</b>	<b>Deadline</b>
<b>XIII. Announcements</b>		
There were no announcements.		
<b>XIV. Adjournment and next meeting</b>		
The meeting was adjourned at 3:12 PM. Next meeting date and location will be announced by Michael.		