

CNM Faculty Senate Meeting Minutes

Date: 02/17/2012 (FRI)	Meeting Time: 1:00 pm. – 3:00 pm.	Meeting Location: SB-132	
Attendees	Chair <input checked="" type="checkbox"/> Michael Crane (MSE)	Vice-Chair <input checked="" type="checkbox"/> Cef Garcia-Heras (SAGE)	Secretary <input checked="" type="checkbox"/> Julia So (CHSS)
	Treasurer <input type="checkbox"/> Judith Tomasson (SAGE)	<input checked="" type="checkbox"/> Barbara Bates (BIT)	<input type="checkbox"/> Barton Bond (AT)
	<input type="checkbox"/> Suzanne Buck (CHSS)	<input checked="" type="checkbox"/> Shanna Davis (HWPS)	<input checked="" type="checkbox"/> Steve Glass (MSE)
	<input checked="" type="checkbox"/> Rinita Mazumdar (CHSS)	<input checked="" type="checkbox"/> Colin Olson (CHSS)	<input checked="" type="checkbox"/> Roderigo Padilla (Acad Advisement)
	<input checked="" type="checkbox"/> Amy Rademacher-Neel (HWPS)	<input type="checkbox"/> Patricio Rojas (MSE)	<input checked="" type="checkbox"/> Jennifer Schardt (HWPS)
Guest(s)	Kathy Ulibarri, Julianne Ziter, Rich Calabro, Gilbert Escarcida, and Loretta Montoya.		
I . Determination of Quorum & Call to Order: Senate Chair Michael Crane called the meeting at 1:05 PM.			
A quorum was established.			
II. Approval of Agenda			Action Taken
Motion moved by Glass and seconded by So, the agenda was unanimously approved.			
III. Approval of Minutes			Action Taken
A motion to approve the set of minutes from the January meeting was moved by Glass and seconded by Rademacher-Neel. The set of meeting minutes from January was unanimously passed.			
IV. Old Business			
A. Key Performance Indicators adopted by CNM			Presenter
Kathy Ulibarri, Julianne Ziter, Rich Calabro, Gilbert Escarcida, and Loretta Montoya presented data on the nine Key Performance Indicators (KPI) of CNM. They are:			
<ol style="list-style-type: none"> 1. Fall-to-fall Retention Rate 2. Transfer Rate 3. Course Pass Rate 4. Graduate Awards 5. College Readiness 6. Licensure Pass Rate 7. Dual Credit Course Pass Rate 8. Economic Development 			

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<p>9. Fiscal Measures</p> <p>Members may locate all published data for the above KPIs at: http://www.cnm.edu/depts/pbir/plan/strategic_planning/stratplan.php</p>		
Actions to be taken	Person Responsible	Deadline
No action needed.		
B. Standing Committee on Professional Performance		Presenter
Tomasson was absent. Garcia-Heras reported that he and Tomasson met with Julianne Ziter and Rich Calabro to express the Senate's interest to participate in developing a list of criteria for the evaluation of faculty performance. Garcia-Heras and Tomasson also relayed to administration that the Standing Committee on Professional Performance presently is at an exploratory stage by the Senate. Both Ziter and Calabro were pleased to learn of the Senate's intention and were opened to the idea of this committee.		Tomasson/Garcia-Heras.
Actions to be taken	Person Responsible	Deadline
No action needed, although the Senate agreed that the Senate need to be part of the process to establish the criteria for faculty's professional performance.		
C. Faculty Survey Evaluation of Instruction		Presenter
It was noted that the action items for the faculty survey from the previous meeting were completed. Tomasson was absent, hence no report was made.		Tomasson.
Actions to be taken	Person Responsible	Deadline
The report by Tomasson is postponed to the Senate meeting in March.		
D. Revise Meeting Schedule (May) for Spring 2012		Presenter
Members of the Senate decided to cancel the meeting in May as well as that of August. Because of spring break, the March meeting will be delayed to Friday 3/23/2012, as previously decided.		All.
Actions to be taken	Person Responsible	Deadline
No action needed.		
V. New Business		
A. The Purpose of Faculty Senate		Presenter
Crane expressed his concern about the Senate's purpose. Members of the Senate discussed the current and future roles of Senate in the College, its purpose(s) and how to accomplish these purpose(s).		All.

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Actions to be taken	Person Responsible	Deadline
<p>Before the Senate's March meeting, Crane plans to meet with President Winograd to:</p> <ol style="list-style-type: none"> 1. offer Senate's service to the President and the college. 2. ask President Winograd for a list of Committees/Councils/Projects/Task Forces of the college with the names of their members. The purpose of such request is to invite faculty members of these entities to present an update to the Senate on the progress of their respective Committees/Councils/Projects/Task Forces. 	Crane.	By 3/23/2012.
B. Bylaws and Constitution Review		Presenter
<p>Crane proposed that the Senators need to decide what role they want to play in the College's decision process, particularly those that pertain to faculty, classrooms, curricula, and instruction delivery. Once a purpose of the Senate is identified, the Senate can proceed to revise the Constitution and Bylaws. The group had also discussed the upcoming election of Senators.</p>		All.
Actions to be taken	Person Responsible	Deadline
<p>Members decided that the next two meetings will be dedicated to the discussion of the purpose of the Senate. Crane offered his service to update the Senate website.</p>	Crane.	By the end of spring break.
VI. Adjournment		
<p>The meeting was adjourned at 3:10 PM. Next Meeting: 3/23/2012 at 1 PM. Location: SB-132</p>		