

CNM Faculty Senate Meeting Minutes

Date: 11/18/2011 (FRI)	Meeting Time: 1:00 pm. – 3:00 pm.	Meeting Location: SB-132	
Attendees	Chair <input checked="" type="checkbox"/> Barton Bond (AT)	Vice-Chair <input checked="" type="checkbox"/> Cef Garcia-Heras (SAGE)	Secretary <input checked="" type="checkbox"/> Julia So (CHSS)
	Treasurer <input checked="" type="checkbox"/> Judith Tomasson (SAGE)	<input type="checkbox"/> Suzanne Buck (CHSS)	<input checked="" type="checkbox"/> Michael Crane (MSE)
	<input checked="" type="checkbox"/> Shanna Davis (HWPS)	<input checked="" type="checkbox"/> Steve Glass (MSE)	<input type="checkbox"/> Lynne Lucero (SAGE)
	<input type="checkbox"/> Rinita Mazumdar (CHSS)	<input type="checkbox"/> Colin Olson (CHSS)	<input checked="" type="checkbox"/> Roderigo Padilla (Acad Advisement)
	<input checked="" type="checkbox"/> Amy Rademacher-Neel (HWPS)	<input type="checkbox"/> Patricio Rojas (MSE)	<input checked="" type="checkbox"/> Jennifer Schardt (HWPS)
Guest(s)	Barbara Bates (BIT), Fred Ream (MSE) & Dr. Tom George (AT)		
I . Determination of Quorum & Call to Order: Senate Chair Barton Bond called the meeting at 1:20 PM.			
Quorum established.			
II. Approval of Agenda			Action Taken
Motion moved by Glass and seconded by Garcia-Heras, the agenda was approved.			
III. Approval of Minutes			Action Taken
After a motion to approve called by Rademacher-Neel, the meeting minutes of July and Sep were unanimously passed. Please note that the Senate did not hold an official meeting in October because of a lack of quorum.			
IV. Introduction of new Senator – Barbara Bates/BIT			Action Taken
Bond introduced Barbara Bates from BIT. Everyone welcomed Bates as the Senator representing BIT.			
V. Guest Speakers Presentation			
Dr. Tom George on Credit Hour Calculation using Federal Standard			Presenter
Dr. George provided an update on CNM's compliance to federal requirement of credit hours of lab hours. While CNM has three years to bring itself to compliance, the process will impact lab space, classroom assignment, lab technician workload, instructors' teaching loads, and academic calendar.		Dr. Tom George	
Actions to be taken	Person Responsible		Deadline

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No action needed.		
Fred Ream on Facility Access		Presenter
Ream presented an update on the facility access at CNM. The technology of swipe card will be discontinued in 2014; hence CNM is looking into replacing the swipe card with a different type of access technology.		Fred Ream
Actions to be taken	Person Responsible	Deadline
No action needed		
VI. Old Business		
Student Evaluation of Instruction		Presenter
Crane announced that all students will receive an e-Mail about the online evaluation of instruction. However Tomasson indicated that GED/ABE students do not use or check their CNM e-Mail because of their computer skills. She suggested that FS to recommend to the Office of VP of Academic Affairs to create a follow-up survey so to collect feedback and input from faculty regarding the online evaluation process as well as the tool.		Crane & Garcia-Heras
Actions to be taken	Person Responsible	Deadline
No decision was reached and no action needed.		
Discussion Item		Presenter
Purpose of Senate So brought up the delayed payroll issues of P/T Faculty in the summer. She also expressed her disappointment in the Senate's inaction to speak up for the P/T Faculty.		Julia So
Actions to be taken	Person Responsible	Deadline
The group decided that Faculty Senate will publicly support P/T faculty in the future.		
Discussion Item		Presenter
Standing Committee on Professional Performance Administration has developed a rubric to evaluate the performance of faculty on committees. Tomasson suggested to form a standing committee to look into the evaluation process.		Tomasson & Garcia-Heras
Actions to be taken	Person Responsible	Deadline

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<p>Garcia-Heras, Tomasson & Bond agreed to send an e-Mail to all faculty to call for participation in the committee. Its goal is to submit a proposal to Administration. No date was set for this action.</p>		
<p>VII. New Business</p>		
<p>Discussion Item</p>	<p>Presenter</p>	
<p>A. Blackboard/DL Issues B. Shared Space Issues C. CNM Courses vis a vis Funding Formula D. Publishing CNM Salaries E. Chairperson's Info</p> <p>Due to time constraint, items A-D will be deferred to the next meeting as part of Old Business. Item E - Bond announced that he will retire after the Fall semester and will step down from his Senate Chair position. Garcia-Heras indicated that he is unable to step in as Interim Senate Chair because of family commitment. The group decided to hold the election via email.</p>	<p>Garcia-Heras Garcia-Heras Garcia-Heras Bond Bond</p>	
<p>Actions to be taken</p>	<p>Person Responsible</p>	<p>Deadline</p>
<ul style="list-style-type: none"> • Items A-D in the New Business of this meeting will be presented at the January meeting as Old Business. • All nominations are to be sent to Bond by 5 PM on Monday 11/21. • All electronic votes are to be sent to Padilla by 3PM on 12/2. He will announce the election result to the group at 4 PM the same day. 	<ul style="list-style-type: none"> • The newly elected Senate Chair. • Bond is to send the list of nominees to the Senate on Monday 11/21. • Padilla will collect the ballot on 12/2 and announce to the result at 4 PM the same day. 	<p>1/20/2012. 11/21 12/2.</p>
<p>VI. Adjournment</p>		
<p>The meeting was adjourned at 3:25 PM.</p>	<p>Next Meeting: 1/20/2012 at 1 PM. Location: TBA</p>	