

CNM Faculty Senate Meeting Minutes

ATTENDANCE

	Date: Dec 1, 2017	Start Time: 1:00 pm	Location: MS-301	
School	Checked Box Indicates Presence		<i>Names of Voting Members: First Last (alphabetical)</i>	
AT	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input checked="" type="checkbox"/> Diana Lucero	<input type="checkbox"/>	<input type="checkbox"/>
BIT	<input checked="" type="checkbox"/> D. Jim Batzer (Tech Officer)	<input type="checkbox"/> Robert Stone	<input type="checkbox"/>	<input type="checkbox"/>
CHSS	<input checked="" type="checkbox"/> Debarashmi Mitra	<input type="checkbox"/> Daniel Peterman	<input type="checkbox"/> Melanie Viramontes	<input checked="" type="checkbox"/> Amy Whitfield
HWPS	<input checked="" type="checkbox"/> Renee Barela-Gutierrez	<input checked="" type="checkbox"/> Charles Fatta	<input type="checkbox"/> Sean Haaverson	<input type="checkbox"/>
MSE	<input type="checkbox"/> Richard Elder	<input type="checkbox"/> Melissa Franklin	<input type="checkbox"/> Bradley Knockel	<input type="checkbox"/>
SAGE	<input checked="" type="checkbox"/> Aaron Cowan (Secretary)	<input checked="" type="checkbox"/> Everetta Mora (Treasurer)	<input checked="" type="checkbox"/> David Valdés (Chair)	<input type="checkbox"/>

CNM Offices & Representatives (Non-Voting)	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Christopher Cavazos
	Disability Resource Center	<input type="checkbox"/> Ann Lyn Hall
	Student Government	<input type="checkbox"/> Jimmy Thompson

Guest(s)	
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GETTING STARTED

Quorum (1/2 of the senate membership)	Proceed with Meeting
Quorum Present (9 present) <input checked="" type="checkbox"/> No Quorum Present <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Agenda		Proceed with Meeting
Changes: None	Motion to Approve: Diane Second: David Yay: 9 Nay: Abstain:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Draft Minutes from 11-3-2017		Approval Status
Changes:	Motion to Approve: Diane Second: David Yay: Unanimous Nay: Abstain:	Approved With Changes <input type="checkbox"/> Approved, As Is <input checked="" type="checkbox"/> Not Approved <input type="checkbox"/>

Announcements	Action Taken
State of statewide Gen Ed. Hiring committee for Dean of AT will meet	

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TOPICS AND ACTIONS

Topic: SSC By-Laws Review		Presenter
<p>The member requirements were reduced from 2-4 to 1-2 Five departmental group attendees were made optional and non-voting instead of mandatory “Several” should be defined (2-3?) Specify who will remove members who cannot be reached. i.e. the committee chair will remove members. SSC will present a report to the Strategic Direction Team each year. Do we need this committee if it can’t get participation? Recommend at least 1 meeting per year. What does “as needed” mean?</p>		Everetta
Actions	Person Responsible	Deadline

Topic: Academic Integrity Policy		Presenter
<p>Academic integrity policy. Preponderance of evidence and “more like than not” language remains. Replace “high level of honesty” with just “honesty”. Discussed “not adhered to” versus “violated”.</p>		David
Actions	Person Responsible	Deadline
<p>Motion to approve: Amy Second: Debra Abstain: 1 Yay: 8</p>		

Topic: Framework for Online Quality Assurance Ratification		Presenter
<p>Overall there was a fairly representative sampling. Quite a few faculty responded who do not teach online. The majority (54%) agreed framework provides instructors reasonable options for course design. 20-30% of faculty were undecided on many issues which may be reasonable initially. 165 faculty have taught online in the last year and 20% of these responded, which was reasonably good. Excluding those respondents who did not teach online, this did not substantially change the results.</p>		Erica Volkers

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About 20% said they didn't know if they used a master shell for online teaching.
 Two areas where the support was weakest (but still majority) were support for student success and course quality.
 Most dissenters feel that academic freedom is being limited, but some instructors feel there is too much freedom.
 Write-in answers varied widely and survey monkey was used to identify keyword themes as noted in the summary.
 Eric, Jim, Erica, and David have been primarily responsible for framework creation and revision.
 Greater than 50% of content remains constant, just as a reference point for the template course.
 The requirement is that a self-assessment checklist will be on file for a template course every two years.
 A completed self-assessment will be included in the course shell.
 Peer reviewing counts as college service.
 A stipend has been paid in the past as well for peer review.
 Discipline faculty and administrators will decide collaboratively about whether a consensus course is used.
 CBE uses consensus courses, but this does require non-CBE instructors in the discipline to use consensus shells.
 Implementation will be in the spring academic 2018 year.
 The inventory, model, and capacity should be determined by departments.
 There may be funding to pay instructors to attend QM training.
 DL currently supports instructor customization.
 Full template course goes through QM review every 4 years. This means that instructors must revisit their changes to the template at this time.
 Master course changes must be revisited every year.
 Disciplines are free to review course templates every semester if they wish.
 The course copy process should be added to framework.
 Full-time or part-time faculty can create these templates.

Actions: Presentation stated:	Person Responsible	Deadline
Motion to move forward with framework with two additions: David Second: Diane Yea: 8 Abstain:2	David	

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Topic: Internationalizing the Curriculum		Presenter
<p>Six global educational initiatives. Internationalizing is the 6th. Internationalization is a response to globalization. Strategic goal is to serve 5000 students annually and increase 33% by 2020. There was an initial survey of associate deans of globalized content. Survey enhancements were created to map SLO's to GLO's. The aim is to increase exposure of students to global learning outcomes. These are aspirational learning outcomes.</p>		<p>Poppy Johnson-Renvall, Along with: Lucio Lancara, Debra Mitra Scott Reese, Anna Gilletly, Ari Rossner-Salazar</p>
Actions	Person Responsible	Deadline

Topic: Transparent Course Costs		Presenter
Actions	Person Responsible	Deadline
<p>Move to table transparent costs Second: Everetta Yay: Unanimous</p>		

ADJOURN

Call to Adjourn
<p>Motion: David Second: Jim Yay: Unanimous Nay: Abstain: Time of adjournment: 3 pm</p>