

CNM Faculty Senate Meeting Minutes

ATTENDANCE

	Date: 4/21/17	Start Time: 1:00 pm	Location: MS 301	
School	Checked Box Indicates Presence		<i>Names of Voting Members: First Last (alphabetical)</i>	
AT	<input checked="" type="checkbox"/> Eric Barros (Vice Chair)	<input type="checkbox"/> Diana Lucero	<input type="checkbox"/>	<input type="checkbox"/>
BIT	<input checked="" type="checkbox"/> David “Jim” Batzer	<input type="checkbox"/> Charles Milazzo (Treasurer)	<input type="checkbox"/> Robert Stone	<input type="checkbox"/>
CHSS	<input checked="" type="checkbox"/> Debarashmi Mitra	<input type="checkbox"/> Daniel Peterman	<input type="checkbox"/> Phillip Schoenberg	<input checked="" type="checkbox"/> Sue Taylor (Secretary)
HWPS	<input type="checkbox"/> Karen Ball	<input checked="" type="checkbox"/> Renee Barela-Gutierrez	<input type="checkbox"/> Christopher O’Donnell	<input type="checkbox"/>
MSE	<input checked="" type="checkbox"/> Terri Koontz	<input checked="" type="checkbox"/> Patricio Rojas	<input checked="" type="checkbox"/> Scott Whitlock	<input type="checkbox"/> Aaron Wilson
SAGE	<input type="checkbox"/> Aaron Cowan	<input checked="" type="checkbox"/> Everetta Mora	<input checked="" type="checkbox"/> David Valdés (Chair)	<input type="checkbox"/>

CNM Offices & Representatives (Non-Voting)	ACE Learning Center	<input type="checkbox"/> Don McIver
	CNM Connect	<input type="checkbox"/> Herbert Hathaway
	Dean of Students	<input type="checkbox"/> Dr. Rudy Garcia
	Disability Resource Center	<input type="checkbox"/> Mark Cornett
	Student Government	<input type="checkbox"/>

Guest(s)	Molly Blumhoefer
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GETTING STARTED

Quorum (1/2 of the senate membership)	Proceed with Meeting
Quorum Present <input type="checkbox"/> No Quorum Present <input checked="" type="checkbox"/> Note: One senator left before voting could occur.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Agenda		Proceed with Meeting
Changes: one addition to announcements and FS initiatives development process should be moved to Future Agenda Items.	Motion to Approve: Patricio Second: Terri Yay:6 Nay: 0 Abstain: 1	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Approval of Minutes from Previous Meeting		Approval Status
Changes: correction of spelling for Tamra Mason Approval tabled for next meeting.	Motion to Approve: Second: Yay: Nay: Abstain:	Approved With Changes <input type="checkbox"/> Approved, As Is <input type="checkbox"/> Not Approved <input type="checkbox"/>

Announcements	Action Taken
<ol style="list-style-type: none"> 1. CTL needs a faculty senate rep. For the F/S rep the term will be the same as F/S even though terms for CTL are different. Meetings are on Tuesdays – biweekly or perhaps more often. There are several committees. There would be a nomination and voting process (if there is more than one nomination). One senator expressed a willingness to serve but if someone else is interested he is fine with that. No vote taken. 2. Strategic Direction teams update. David sent emails to all team leaders requesting availability for faculty participation. 3. College service available for faculty-led student recruiting: Dean Lundgren was favorable, though perhaps other deans would be interested as well 	<ol style="list-style-type: none"> 1. no action right now 2. David will send the responses out.

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TOPICS AND ACTIONS

Topic: Election Results		Presenter
David checked with each school for election results. Most results are in but there are few that need to be confirmed.		David Valdés
Actions	Person Responsible	Deadline

Topic: Summer Plan for Communicating with our Deans		Presenter
<p>We talked about coming up with a plan at the last meeting. David put together a PowerPoint with suggestions for a plan. Two contexts – school specific initiatives and inquiries and college-wide initiatives and inquiries. For the first we should meet with them, for the second, they could visit FS.</p> <ol style="list-style-type: none"> Express intentions to the Deans re: this communication initiative Ask for feedback on the time to meet (by 3rd week of fall term). Is this a good time for Deans? Ask for feedback on the ideas. Does it sound valuable for Deans? <p>Does this sound like a good plan to execute before our next meeting?</p> <p>Plan for during the summer:</p> <p>May</p> <ol style="list-style-type: none"> Discuss Deans' feedback List previous initiatives left unfinished Conduct a focus session to generate ideas for new initiatives <p>June</p> <ol style="list-style-type: none"> Discuss the center of opinions of ideas generated in May Choose initiatives to implement during the Fall term <p>July</p> <ol style="list-style-type: none"> Discuss how to communicate the initiatives determined in June Create tentative dates for meetings with Deans <p>Does this sound like a workable plan?</p>		
Actions	Person Responsible	Deadline

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Topic: Changes to FS Constitution and By-laws		Presenter
<p>One change to what we had discussed last meeting. Constitution: Recommends removing the table of schools and # of senators per school. The table is always changing, based on student enrollment. This will not change the rules that determine the number of senators for each school. The idea was suggested that there be a link to an Excel file with the table. Another suggestion is to make the At-Large column read 1-2 and total 3-4. Addition of Technology officer in Article III.</p> <p>By-laws Article II, Section I – add Technology Officer Section III: Office Election and Tenure – delete “four” and add Treasurer and Technology to the section about what happens if a vacancy occurs. Section III – added description, duties, etc. that were discussed last meeting.</p> <p>The question was raised as to whether or not we could approve changes to the by-laws without first changing the constitution. Also discussed the possibility of making these changes so that we could elect a technology officer when we hold elections but then having a committee to go over all the other small changes that need to be made.</p>		David Valdés
Actions	Person Responsible	Deadline
Tabled for next meeting		

Topic: Sustainability Strategic Direction Committee and Sustainability Curriculum Committee Membership		Presenter
<p>Molly expressed the question of whether or not she is the correct person for the SCC position since she is no longer full time faculty. She was directed to Faculty Senate since the Sustainability Curriculum Committee (SCC) is a subcommittee of Faculty Senate. There is a need for someone to take charge for the Strategic Direction Team Charge (SCTC).</p> <p>Asking for two things – they may overlap or they may be the same thing. She thinks they are two different things and the SDTC is more important because it’s part of the strategic direction plan. It came up as part of the strategic direction</p>		Molly Blumhoefer

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plan but did not have a formal plan. It was suggested it be folded in with the SCC, which Molly was lead for. She has to resign from that. She will retain the tracking mechanism part for the SDTC but not all of it.

Basically both functions need leadership.

SDTC is charged with meeting the goal of “Incorporate Sustainability Curriculum into 25% of course offerings (by 2020).” Falls under Strategic Direction administration. Idea suggested that this needs to be have a “top-down” approach.

SCC is made up of faculty who are interested in incorporating sustainability curriculum in their courses. It falls under the Faculty Service.

What can F/S do? We can send a message to all full-time faculty asking for participate for the SCC. Work with existing faculty members and deans to work out this message. A senator should meet with FT faculty members to develop this.

What about SDTC? Needs additional leadership and heavy faculty participation (at least one full time faculty member). Perhaps F/S could help with the faculty participation. We need to continue the conversation on how F/S can help with this

How much needs to in class to be a sustainability curriculum – at least one learning module represented in the master syllabus. That’s how a course gets into the catalog, which is what needs to happen to track them.

Actions	Person Responsible	Deadline
Work with SCC members to develop all-faculty message	Terri Koontz	Next meeting
Continue the conversation through email and at our next meeting.	David Valdés	Next meeting

Topic: Senate Judiciary	Presenter
Can’t vote on this today but David suggests Debarashmi Mitra, Robert Stone, and Renee Barela-Gutierrez for this position unless any of these senators are interested in being an officer next year.	
Actions	Person Responsible

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Topic: Elections		Presenter
Can't vote today but we should think about it.		
Actions	Person Responsible	Deadline
Send email asking everyone to consider nominations for officers including self-nomination.	David Valdés	

Topic: F/S End of Term Social		Presenter
Where and when?		
Actions	Person Responsible	Deadline
After or on the first meeting of Summer	David Valdés	

Call to Adjourn
Motion: Second: Yay: Nay: Abstain: Time of adjournment: 3:05 pm