


Creating a Self-Registered Parchment Account

Visit CNM Parchment page:

https://exchange.parchment.com/send/adds/index.php?main_page=login&s_id=ZbkdYgg8ytDF9OG2

- Click on “Create Account”

Home | Support | Contact Us Shopping Cart: \$0 | Sign In



1. **Login or Register** 2. Select Documents 3. Order Details 4. Provide Consent 5. Billing Info 6. Review Order

New User

To request a transcript, you must login or register by creating a new account. If you have already registered, please enter your **Email** and **Password** to the left and click **Sign In**.

If this is your first time using the online ordering system, please click **Create Account** and enter the required information. Once your account is created, you will be able to request transcripts online and track the status of your orders.

NOTE: Please use either Mozilla Firefox or Google Chrome as your internet source.

[Create Account](#)

Returning Users

In order to continue, please login to your account.

Email Address:

Password:

[Forgot your password?](#) [Sign In](#)

- Complete form



- 1. Login or Register
- 2. Select Documents
- 3. Order Details
- 4. Provide Consent
- 5. Billing Info
- 6. Review Order

NOTE: If you have already created an account, please [login](#).

Information

Please complete all fields with a red asterisk. The Authentication Details section must match CNM records exactly in order to verify your identity within our system. Email Address and Password are required to create an account.

NOTE: If you have already created an account through Parchment, please [click here](#).

Address Details

First Name: *

Middle Name:

Last Name: *

Street Address: *

Address Line 2:

City: * (Military Addresses: enter APO, DPO, or FPO)

State/Province: *

Post/Zip Code: *

Country: *

Telephone: * (eg. 555-555-5555)

Authentication Details

Date of Birth: - - *

Year Graduated or Year Last Attended: *

Name While Attending:

Title:

First Name: *

Middle Name:

Last Name: *

Suffix:

Dates Attended: - to - *

Last 4 SSN: (eg. 1234)

Student ID: Student ID

Login Details

Email Address: *

Confirm Email: *

Password: *

Confirm Password: *

For security, your password must be at least 10 characters in length and contain all of the following:

- An uppercase letter (A-Z)
- A lowercase letter (a-z)
- A number (0-9)
- A punctuation character



Submit

- **Authentication Details**

- Name While Attending
 - Name must be accurate to CNM system
- Dates Attended
 - Dates must be accurate
- Last 4 SSN
 - Leave this box blank
- Student ID
 - Enter your student ID number
- Use a personal email address, not your CNM email

Authentication Details

Date of Birth: -- -- -- *

Year Graduated or Year Last Attended: ---- *

Name While Attending:

Title:

First Name: *

Middle Name:

Last Name: *

Suffix:

Dates Attended: ---- to ---- *

Last 4 SSN: (eg. 1234)

Student ID: Student ID

Login Details

Email Address: *


Confirm Email: *

Password: *

Confirm Password: *

For security, your password must be at least 10 characters in length and contain all of the following:

- An uppercase letter (A-Z)
- A lowercase letter (a-z)
- A number (0-9)
- A punctuation character

I'm not a robot  reCAPTCHA
Privacy - Terms

Submit

- **Error**
 - If you receive an error, you will need to contact CNM Student Records
 - records@cnm.edu or 505-224-3202
 - We will need to deactivate your account

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 There was an issue matching your student data, ordering has been disabled. Please contact your administrator.