

**ASSESSMENT CYCLE PLAN
CENTRAL NEW MEXICO COMMUNITY COLLEGE**

Choose **ONE** of the following 3 areas for this assessment plan and insert the name of the general education area, certificate, degree or discipline on the appropriate line:

General Education Area (see definitions, indicate area on appropriate line)

AA/AS _____
AAS _____

Program (note program name on appropriate line)

Certificate _____
AAS Accounting _____
AA _____
AS _____

Discipline Area

(see definitions) _____

- 1 Provide a list of student learning outcomes for this area or program (you may add more lines if necessary by right clicking and choosing insert row below):**

1	Identify, analyze and record business transactions both manually and via general ledger software to prepare financial statements in accordance with Generally Accepted Accounting Principles
2	Prepare and review common accounting documents, such as bank reconciliation, payroll tax reports and individual income tax returns of basic complexity
3	Select and apply appropriate managerial accounting concepts for use in business decision-making using both manual and electronic applications.
4	Evaluate accounting issues, their impact on the accounting environment and disclosure requirements.
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2 Prepare the Preliminary Assessment Cycle for the above student learning outcomes and complete the following chart

Outcome #	When Measured	Where measured (i.e. what course(s))	Measurement tool(s) & Type of tool
1	2011-2013 2012-2014	ACCT 2999 ACCT 2420	ACCT 2999 Outcomes exam for manual applications; direct/internal ACCT 2420 final exam for computerized applications; direct/internal
2	2011-2013	ACCT 2999	Outcomes exam ; direct/internal
3	2011-2013 2012-2014	ACCT 2999 ACCT 2230	ACCT 2999 Managerial question on outcomes exam; direct/internal ACCT 2230 project(s) ; direct/internal
4	2012-2014	ACCT 2102	Writing assignment, common rubric; direct/internal
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