

CENTRAL NEW MEXICO COMMUNITY COLLEGE
ASSESSMENT REPORT
Due to SAAC by October 15

PART 1: CONTACT & PROGRAM IDENTIFICATION

Report Year and Contact Information			
<u>2016 - 2017</u> Academic Year	<u>Carol Rogers</u> Contact Person	<u>crogers25@cnm.edu</u> Email	<u>224-4000 x50073</u> Phone Number

Subject of this Assessment Report		
Program: <u>Bookkeeping</u> <input checked="" type="checkbox"/> Certificate <input type="checkbox"/> AA <input type="checkbox"/> AS <input type="checkbox"/> AAS	Gen Ed Area: _____ Applicable to: <input type="checkbox"/> AA/AS <input type="checkbox"/> AAS	Non-Award, Non-Gen-Ed Discipline Area: _____

PART 2: THE YEAR IN RETROSPECT

Program/Area Highlights (Including, wherever applicable, course completion, job placement, and licensing examination information)
<p>The number of bookkeeping certificates awarded decreased from 77 in the 2015-2016 academic year to 67 in the 2016-2017 academic year.</p> <p>The number of bookkeeping declared majors increased from 37 in the 2015-2016 academic year to 39 in the 2016-2017 academic year.</p>

Changes Made in Support of Student Learning
<p>Major changes have been implemented for the Acct 1140, Accounting Applications course beginning in the Spring 2017 semester. Due to changes in the Acct 1115, Introduction to Financial Accounting course, the Acct 1140 course was redesigned. One key change was that the Perdisco Practice Set was no longer being used in this course and a common final exam was implemented in the Spring 2017 semester.</p>

PART 3: REPORT ON RECENT ASSESSMENT OF STUDENT LEARNING

Student Learning Outcome(s) Assessed	Classes/Cohorts Assessed
<i>To add rows: right-click in cell below and select "Insert," "Insert Rows Above"</i> 1. Identify, analyze and record business transactions	Acct 1140, Accounting Applications

2. Prepare common accounting documents, such as bank reconciliations	Acct 1140, Accounting Applications
3. Apply accounting knowledge in internship/cooperative education setting or simulated business situation	Acct 1410, QuickBooks Complete

Measurement Tool(s) Used <i>To add rows: right-click in cell below and select "Insert," "Insert Rows Above"</i>	Enter X's for type of tool				Initial Achievement Target or Expectation
	Internal	External	Direct	Indirect	
Outcome 1: Acct 1140, Common Problem – Perdisco Practice Set (Fall 2016 semester only) Outcome 1: Acct 1140 Common Final Exam (Spring 2017 semester only)	X		X		75% of students will receive a score of 75% or higher on this assessment.
Outcome 2: Acct 1140, Common Problem – Perdisco Practice Set's Bank Reconciliation (Fall 2016 semester only) Outcome 2: Acct 1140, Common Final Exam, Bank Reconciliation problem (Spring 2017 semester only)	X		X		75% of students will receive a score of 75% or higher on the bank reconciliation assessment.
Outcome 3: Acct 1410 Common Final Exam	X		X		Students will average 71% or better on the common final exam

Assessment Findings
<p>Outcome #1, Fall 2016: Achievement Target Not Met. 73.53% of Acct 1140 students received a score of 75% or higher on the Perdisco Practice Set. The overall average grade on this practice set was 74.84%.</p> <p>Outcome #1, Spring 2017: Achievement Target Met. 91.49% of Acct 1140 students received a score of 75% or higher on the common final exam. The overall average grade on the common final exam was 89.11%.</p> <p>Outcome #2, Fall 2016: Achievement Target Met. 85.29% of Acct 1140 students received a score of 75% or higher on the bank reconciliation in the Perdisco Practice Set. The overall average grade on the bank reconciliation was 83.65%</p> <p>Outcome #2, Spring 2017: Achievement Target Met. 95.74% of Acct 1140 students received a score of 75% or higher on the bank reconciliation problem on the common final exam. The overall average grade on this problem on the common final exam was 94.12%.</p>

Outcome #3: Achievement Target Met. The average Final Exam grade for Acct 1410, QuickBooks Complete, was 87.42%.

Analysis and Interpretation of Assessment Findings

Outcome #1: Due to a major revision of this course, a common final exam was implemented in Spring 2017 and the Perdisco Practice Set was discontinued as an assessment in this course.

Outcome #2: Due to a major revision of this course, a common final exam was implemented in Spring 2017 and the Perdisco Practice Set was discontinued as an assessment in this course.

Outcome #3: With this target being met, the QuickBooks Accounting team will continue to be monitored to ensure that this assessment tool continues to be a viable measure of this outcome.

Action Plan in Support of Student Learning

Due to changes in the Introduction to Financial Accounting course, the curriculum in the Acct 1140, Accounting Applications, was revised. The implementation of these revisions began in the Spring 2017 semester with a common final exam being used as the main assessment tool. Also, the use of the Predisco Practice Set was discontinued at that time. The Acct 1140 team will continue to gather data and monitor the results of the common final exam to determine if it is an adequate assessment tool for this Bookkeeping Certificate.

Please indicate with an X all of the following that characterize the types of changes described in the above action plan:

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Pedagogical change | <input type="checkbox"/> Course revision | <input type="checkbox"/> Process revision | <input checked="" type="checkbox"/> Curricular revision |
| <input type="checkbox"/> Budgetary reallocation | <input type="checkbox"/> Faculty training/development | <input checked="" type="checkbox"/> Assessment criteria revision | <input checked="" type="checkbox"/> Assessment methodology revision |

Recommendations, Proposals, and/or Funding Requests

N/A

PART 4: ASSESSMENT CYCLE PLAN UPDATE (Copy and paste from original plan if unchanged)

Cycle Years	Description of Changes Made (if applicable)
2016/2017-2020/2021	This plan is used to assess the Bookkeeping Certificate so to provide a consistent process for documenting and reporting outcome results and actions taken as a result of this assessment.

Student Learning Outcomes	When Measured	Where Measured	How Measured
1. Identify, analyze and record business	2017-2018	Acct 1140	Acct 1140 Common Final Exam

transactions			
2. Prepare common accounting documents, such as bank reconciliations	2017-2018	Acct 1140	Acct 1140 Common Final Exam, bank reconciliation problem
3. Apply accounting knowledge in internship/cooperative education setting or simulated business situation	2017-2018	Acct 2095/2098 Acct 1410	Acct 2095/2098 employer survey or project Acct 1410 Common Final Exam <i>Assessment tool used will be determined by the number of students taking the assessment.</i>
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