

**CENTRAL NEW MEXICO COMMUNITY COLLEGE**  
**ASSESSMENT REPORT**  
*Due to SAAC by October 15*

**PART 1: CONTACT & PROGRAM IDENTIFICATION**

Report Year and Contact Information			
<u>2016-2017</u> <b>Academic Year</b>	<u>Carol Rogers</u> <b>Contact Person</b>	<u><a href="mailto:crogers25@cnm.edu">crogers25@cnm.edu</a></u> <b>Email</b>	<u>224-4000 x50073</u> <b>Phone Number</b>

Subject of this Assessment Report		
<b>Program:</b> <u>Accounting</u>  <input checked="" type="checkbox"/> Certificate <input type="checkbox"/> AA <input type="checkbox"/> AS <input type="checkbox"/> AAS	<b>Gen Ed Area:</b> _____  Applicable to: <input type="checkbox"/> AA/AS <input type="checkbox"/> AAS	<b>Non-Award, Non-Gen-Ed Discipline Area:</b>  _____

**PART 2: THE YEAR IN RETROSPECT**

Program/Area Highlights (Including, wherever applicable, course completion, job placement, and licensing examination information)
The number of Accounting certificates awarded increased from 52 in the 2015-2016 academic year to 70 in the 2016-2017 academic year. The number of Accounting certificate declared majors decreased from 167 in the 2015-2016 academic year to 148 in the 2016-2017 academic year.

Changes Made in Support of Student Learning
The Acct 2420 common project, which is used as the assessment tool for outcome #4, was developed and first used in the Spring 2014 semester.

**PART 3: REPORT ON RECENT ASSESSMENT OF STUDENT LEARNING**

Student Learning Outcome(s) Assessed <small>To add rows: right-click in cell below and select "Insert," "Insert Rows Above"</small>	Classes/Cohorts Assessed
1. Identify, analyze and record business transactions manually to prepare financial statements in accordance with Generally Accepted Accounting Principles	Acct 2101, Intermediate Accounting 1A
2. Prepare common accounting documents, such as bank reconciliations, payroll	Acct 1120, Payroll Accounting

tax reports, and individual income tax returns of basic complexity	
3. Identify, analyze and record business transactions using general ledger software to prepare financial statements in accordance with Generally Accepted Accounting Principles	Acct 2420, Computerized Accounting
4. Demonstrate ability to use general ledger software to produce financial information for business decision making	Acct 2420, Computerized Accounting

Measurement Tool(s) Used <i>To add rows: right-click in cell below and select "Insert," "Insert Rows Above"</i>	Enter X's for type of tool				Initial Achievement Target or Expectation
	Internal	External	Direct	Indirect	
Outcome 1: Acct 2101, Common Final Exam, problems 1 – 5 and problem 7	X		X		75% of students will receive a score of 75% or higher on these Final Exam problems.
Outcome 2: Acct 1120, 941 preparation problem on the Common Final Exam	X		X		75% of students will receive a score of 75% or higher on the 941 preparation problem on the Common Final Exam.
Outcome 3: Acct 2420, Common Final Exam	X		X		75% of students will receive a score of 75% or higher on this Final Exam.
Outcome 4: Acct 2420, Common Project	X		X		75% of students will receive a score of 75% or higher on this Common Project.

Assessment Findings
<p>Outcome #1: The achievement target for Outcome #1 was not met. 52.83% of students received a score of 75% or better on the Acct 2101 common final exam, problems 1 – 5 and 7. The overall average grade on the common final exam for these specific problems was 75.69%.</p> <p>Outcome #2: The achievement target for Outcome #2 was met. 89.58% of students received a score of 75% or better on the Acct 1120, 941 preparation problem on the common final exam. The overall average grade on the 941 preparation problem was 92.1%.</p> <p>Outcome #3: The achievement target for Outcome #3 was met. 93.62% of students received a score of 75% or better on the Acct 2420 common final exam. The overall average grade on the common final exam was 84.04%.</p> <p>Outcome #4: The achievement target for Outcome #4 was met. 94.00% of students received a score of 75% or better on the Acct 2420 common project. The</p>

overall average grade on the common project was 90.36%.

### Analysis and Interpretation of Assessment Findings

Outcome #1: In comparing the results from the prior academic year to this reported year, the percentage of students receiving a score of 75% or better on the Acct 2101 common final exam continued to decrease. The overall average grade of the common final exam for these specific problems decreased from 79.85% to 75.69%.

Outcome #2: This is the first year using the Acct 1120, Payroll Accounting Common Final Exam, 941 problem as a measure of this outcome. This assessment tool will continue to be monitored by the Payroll Accounting team to ensure that it continues to be a viable measure of this outcome.

Outcome #3: In comparing the results from the prior academic year to this reported year, the percentage of students receiving a score of 75% or better on the Acct 2420 common final exam increased by 1.78%. The overall average grade on the Acct 2420 common final exam showed a slight decrease from the prior academic year from 84.22% to 84.04%..

Outcome #4: In comparing the results from the prior academic year to this reported year, the percentage of students receiving a score of 75% or better on the Acct 2420 common project decreased by 2%. The overall average grade of the common project decreased from 91.4% to 90.36%.

### Action Plan in Support of Student Learning

Outcome #1: The Acct 2101 team has agreed that several items will be implemented to move this Outcome from not met to met. These items include reviewing the wording on these problems on the common final exam, re-assess the grading weighting of these problems, implementing a grading rubric and suggesting to Acct 2101 instructors that they put more emphasis on these topics including assigning additional problems, both in-class and out of class.

**Please indicate with an X all of the following that characterize the types of changes described in the above action plan:**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Pedagogical change     | <input type="checkbox"/> Course revision              | <input type="checkbox"/> Process revision                        | <input checked="" type="checkbox"/> Curricular revision  |
| <input type="checkbox"/> Budgetary reallocation | <input type="checkbox"/> Faculty training/development | <input checked="" type="checkbox"/> Assessment criteria revision | <input type="checkbox"/> Assessment methodology revision |

### Recommendations, Proposals, and/or Funding Requests

N/A

### PART 4: ASSESSMENT CYCLE PLAN UPDATE (Copy and paste from original plan if unchanged)

Cycle Years	Description of Changes Made (if applicable)
2016/2017-2020/2021	This plan is used to access the Accounting Certificate so to provide a consistent process for documenting and reporting outcome results and actions taken as a result of this assessment.

Student Learning Outcomes	When Measured	Where Measured	How Measured
1. Identify, analyze and record business transactions manually to prepare financial statements in accordance with Generally Accepted Accounting Principles	2017 – 2018	Acct 2101	Acct 2101, Common Final Exam, problems 1-5, 7
2. Prepare common accounting documents, such as bank reconciliations, payroll tax reports, and individual income tax returns of basic complexity	2017 – 2018	Acct 1120	Acct 1120, Final Exam, 941 preparation problem
	2018 – 2020	Acct 2101	Acct 2101, Common Final Exam, Bank Reconciliation problem
	2020 – 2021	Acct 2340	Acct 2340, Common Tax Return
3. Identify, analyze and record business transactions using general ledger software to prepare financial statements in accordance with Generally Accepted Accounting Principles	2017-2018	Acct 2420	Acct 2420, Common Final Exam
4. Demonstrate ability to use general ledger software to produce financial information for business decision making	2017-2018	Acct 2420	Acct 2420, Common Project
5.			
6.			
7.			
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