

CENTRAL NEW MEXICO COMMUNITY COLLEGE
ASSESSMENT REPORT
Due to SAAC by October 15

PART 1: CONTACT & PROGRAM IDENTIFICATION

Report Year and Contact Information:			
<u>2015-2016</u> Academic Year	<u>Carol DeWitt</u> Contact Person	<u>clopez@cnm.edu</u> Email	<u>224-4000 Ext 50031</u> Phone Number

Subject of this Assessment Report:		
Program: _____ <input type="checkbox"/> Certificate <input type="checkbox"/> AA <input type="checkbox"/> AS <input type="checkbox"/> AAS	Gen Ed Area: <u>Computer Literacy</u> Applicable to: <input checked="" type="checkbox"/> AA/AS <input checked="" type="checkbox"/> AAS	Discipline Area: _____

PART 2: EVIDENCE OF OVERALL PROGRAM EFFECTIVENESS

Summary of Program Successes:
<p><i>MyITLab</i> integration with Blackboard has contained log-in issues to the week of registration, enabling students and instructors to access all course materials from Blackboard.</p>
<p>Computer Concept Projects introduce students to new, efficient tools for future academic and lifetime learning.</p>

Description and Evaluation of Recent Changes Made in Support of Student Learning:
<p>Additional activities have increased file management practice.</p> <p>Demonstration videos and solution images were created to enhance the Exam Reviews (Word and Excel)</p> <p>Scheduled class time for Exam Reviews provide additional practice with applications.</p> <p>Exam Skill Review links available to students for preparation.</p>

PART 3: REPORT ON RECENT ASSESSMENT OF STUDENT LEARNING

Student Learning Outcome(s) Assessed: <i>To add rows: right –click in cell below and select “Insert,” “Insert Rows Above”</i>	Classes/Cohorts Assessed:
Navigate myCNM Web services.	myCNM Tour Quiz
Use databases	CNM Library Database Assignment

Measurement Tool(s) Used: <i>To add rows: right –click in cell below and select “Insert,” “Insert Rows Above”</i>	<i>Enter X's for type of tool</i>				Initial Achievement Target or Expectation:																
	Internal	External	Direct	Indirect																	
MyITLab Final Exam Projects	X		X		Maintain or increase the 75% average score goal set in 2013 when implementing MyITLab Projects. <table style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td>Word</td> <td>PPT</td> <td>Excel</td> </tr> <tr> <td>Fall 2015 Results:</td> <td>86.89</td> <td>84.91</td> <td>81.14</td> </tr> <tr> <td>Spring 2016 Results:</td> <td>85.27</td> <td>74.43</td> <td>78.35</td> </tr> <tr> <td>Summer 2016 Results:</td> <td>88.78</td> <td>82.97</td> <td>84.32</td> </tr> </table>		Word	PPT	Excel	Fall 2015 Results:	86.89	84.91	81.14	Spring 2016 Results:	85.27	74.43	78.35	Summer 2016 Results:	88.78	82.97	84.32
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myCNM Tour Quiz (10 point quiz after touring myCNM Tabs)	X		X		Fall 2015 Results: 92 Spring 2016 Results: 89 Summer 2016 Results: 93																
CNM Library Database (10 point assignment accessing, searching, and citing a source in APA and MLA format)	X		X		Fall 2015 Results: 88 Spring 2016 Results: 85 Summer 2016 Results: 90																

Assessment Findings:
The averages are above the 75% goal. PPT Spring fell slightly below 75%. Fall 2016-Exam Review for PPT simplified with demonstration video created. PPT is currently the last scheduled activity. Spring 2017 scheduling can brainstorm PPT placement.

Analysis and Interpretation of Assessment Findings:
Scores verify that students are completing the CNM tool activities, and prepared for their Exams.

Action Plan in Support of Student Learning:

Develop a Pre and Post Exam for Computer Concepts utilizing the quiz information from current Topics and Projects assignments.

Recommendations, Proposals, and/or Funding Requests:**PART 4: EMBEDDED OUTCOMES****Critical Thinking and Life Skills/Teamwork Development within Programs:**

- a) Please describe how Critical Thinking assessment is embedded within your program assessment.
- b) Please describe how Life Skills/Teamwork assessment is embedded within your program assessment.

a) Following the **MyITLab** and Assignment instructions require critical thinking in applying appropriate software and tools.

b) Posting and replying to Discussion Forums in Blackboard require collaboration among students.

PART 5: ASSESSMENT CYCLE PLAN (Copy and paste from original plan if unchanged)

Cycle Years:	Plan Description:
5 Years	Outcome Rotation

Student Learning Outcomes/Exit Competencies:	Gen Ed #	When Measured:	Where Measured:	How Measured:
1. Navigate myCNM Web services.		F15-Sp16	IT1010	myCNM Tour Quiz
2. Utilize CNM Learn/Blackboard Learning Management System.		N/A		
3. Describe basic information technology terminology.	1	F13-Sp14	IT1010	Concepts Theory Final Exam MyITLab
4. Identify and use hardware components of IT systems.	1	F13-Sp14	IT1010	Concepts Theory Final Exam MyITLab
5. Describe and apply concepts of file management.	5	F17-Sp18	IT1010	File Management Exam
6. Describe the basic concepts of application and operating systems software.	1	F13-Sp14	IT1010	Concepts Theory Final Exam MyITLab

7. Describe the basic concepts of information management, databases, and database management systems.	2	F13-Sp14	IT1010	Concepts Theory Final Exam MyITLab
8. Identify and explain important ethical, security, and privacy issues in information systems.	4	F13-Sp14	IT1010	Concepts Theory Final Exam MyITLab
9. Use Internet search engines for research.	3	F16-Sp17	IT1010	Internet Search Activity Quiz
10. Describe and use IT systems for communications (e.g. word processing, presentation software, email, etc.)	2	F14-Sp15	IT1010	Word and PPT Exam MyITLab
11. Create and use spreadsheets.	2	F14-Sp15	IT1010	Excel Exam MyITLab
12. Use databases (e.g. CNM library and MS Office Access).	2	F15-Sp16	IT1010	CNM Library Database Assignment