



# Assessment Report

## PART 1: CONTACT & PROGRAM IDENTIFICATION

Report Year and Contact Information:		
<u>2019-2020</u>	<u>Curtis Garand</u>	<u>cgarand@cnm.edu</u>
Academic Year	Contact Person	Email

Name of Program:	Courses:
Automotive Service Fundamentals Certificate	AUTC 1110    AUTC 1120    AUTC 1130    AUTC 1140

## PART 2: PROGRAM SUMMARY

Provide a high-level review of the program to include highlights, successes, challenges, significant changes, and significant resources needed to support the program.
- 100% of the enrolled students were certified in S/P2 industry safety training. 95% of the students enrolled in first term completed Snap-on, NC3 training. With Covid19 challenges arose from moving onto Hybrid training model to include a revamp of lab spaces and occupancy.

**Part 3: DATA REVIEW**

<b>Program Data</b> <b>(Each Review Year is defined as Summer, Fall, and Spring terms)</b>	<b>Review Year</b> <b>19-20</b>	<b>Review Year</b> <b>18-19</b>	<b>Review Year</b> <b>17-18</b>
Annual number of graduate awards is greater than 10	75	84	87
Number of declared majors	52	62	65
Average class size	16	15	18
Annual Average class retention rate is 70% or above (SAGE 65%)	94%	94%	95%
Annual C-Pass rate for coursework is 60% or above	82%	85%	87%
Average class fill rate at 60% or above capacity within a term or over a year	79%	75%	84%
Transfer numbers/percent	NA	1 (1%)	3 (3%)
Full-time to part-time faculty ratio	28: 15	27: 14	23: 13

**Summarize how your program met or did not meet the target measures based on the data above.**

-Average class fill rate was above average at 76%. Annual retention rate was above average at 94%. Annual c-pas rate was above average at 82%. Annual number of graduates was greater than 10 at 75.

**Part 4: PROGRAM LEARNING OUTCOME ANALYSIS.**

Learning Outcome	Population or Course(s) Assessed	Assessment Methods	Summary of Assessment Results
Ethics	AUTC 1130	In-class activities, Certification exam, Instructor observation, and In-class writing assignment.	Students were given scenarios where they were left anonymous. Students were presented with real life situations and asked how they would respond to them. A discussion with the class was administered to view other students' views. Students completed an ethics training through a third-party website S/P2.
Program knowledge retention	AUTC 1110, 1120, 1130, 1140	Final Exam, and Instructor observation.	Students were given an EOC, (End of Course), exam over the four areas. AUTC 110,1120,1130, and 1140. The current retention average was 84%

Interpretation of Assessment findings
When students are placed in an environment where they are not judged, they tend to answer the questions more honestly. The retention of information of the courses taken, AUTC 110,1120,1130 and 1140 is successful.

**Part 6: ADDITIONAL ACTION PLAN IN SUPPORT OF STUDENT LEARNING (IF APPROPRIATE)**

Upcoming year	Changes planned for the upcoming year	Data motivating this change
2020-2021	Increase impact on the third party testing on safety. The current website S/P2 safety training is consistently offering more programs dedicated to automotive for students to certify in.	No specific data. The option of this training is available and is best for each student to be introduced to it.
2020-2021	Web based literary review. Provide students with a broader resource of places where they can research industry standard articles to include internet sites, podcasts.	Students are more hands on with technology. The old way of digging through articles is of the past. It has shown that students become more energetic when faced with a computer website versus a magazine.
2020-2021		

**Please Select all the following that characterize the types of changes described in the above action plan:**

- Assessment criteria revision
- Assessment methodology revision
- Assignment revision
- Budgetary reallocation
- Change in teaching approach
- Course content revision
- Curricular Revision
- Faculty training/development
- Process revision

**Part 6: COMMENTS**

<b>Use this section to record any comments, notes, or questions from individuals who reviewed this report.</b>
<b>School Dean:</b>
<b>SAAC Representative:</b>