

The Governing Board of Central New Mexico Community College (CNM) convened for a regular meeting on November 10, 2020, at 5 p.m., via Webex video conference in Albuquerque, New Mexico.

Mr. Swisstack, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Erin Bradshaw, clerk of the Board, called roll.

Present: Tom Swisstack, Chairman
Annette Chavez y De La Cruz, Vice Chair
Virginia M. Trujillo, Secretary
Nancy Baca
James A. Chavez
Pauline J. Garcia
Michael J. Glennon

PUBLIC COMMENT

There were no requests for public comment.

STATEMENT OF CLOSED MEETING

Mr. Swisstack stated that the Governing Board met on November 4, 2020, to discuss personnel matters. The personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2); New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). He stated no action was taken.

APPROVAL OF THE AGENDA

Mr. Swisstack introduced for consideration approval of the agenda. Mr. Chavez made and Ms. Garcia made a motion to approve the agenda. A roll call vote was taken: Ms. Baca – yes; Mr. Chavez – yes; Ms. Chavez y De La Cruz – yes; Ms. Garcia – yes; Mr. Glennon – yes; Mr. Swisstack – yes; Ms. Trujillo – yes. The vote on the motion was unanimous. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the October 13, 2020 Meeting, and Resolution 2020-57, Employment of Personnel

Mr. Swisstack introduced for consideration approval of the minutes of the October 13, 2020, meeting, (see pages 35074-35078), and Resolution 2020-57, Employment of Personnel (see pages 35189-35190). Ms. Baca made and Mr. Chavez seconded a motion to approve the items jointly. A roll call vote was taken: Ms. Baca – yes; Mr. Chavez – yes; Ms. Chavez y De La Cruz – yes; Ms. Garcia – yes; Mr. Glennon – yes; Mr. Swisstack – yes; Ms. Trujillo – yes. The vote on the motion was unanimous. Motion carried.

President's Report

President Hartzler began her report by thanking everyone who voted for Bond C, which passed with 65 percent of the vote. She stated that Bond C would provide more than \$156 million in funding to higher education institutions across the State. Ms. Hartzler thanked the community for their strong support of both Bond B for public libraries and Bond C. Next, she introduced a new national “course-to-job” marketplace called Unmudl that would kick-off tomorrow. President Hartzler reported that CNM, one of the founding partners, will offer 50 non-degree courses and programs nationwide through this marketplace. She noted that this effort began before her presidency, and that she has adopted the vision as it aligns with CNM’s strategic directions of Student Success, Community Success and Organizational Excellence and Innovation. She thanked faculty and staff for their work in bringing this project forward. President Hartzler ended her report by stating her appreciation for military veterans across the country as the country celebrates Veteran’s Day tomorrow; and wished everyone a safe and happy Thanksgiving holiday.

Unmudl Presentation

Erica Barreiro, Future of Work Strategist, introduced CNM’s involvement in Unmudl, a marketplace for non-credit courses designed to connect learners to jobs, powered by community colleges. Ms. Barreiro explained that COVID-19 has sped up the arrival of the future of work in education. This effort aligns with CNM’s focus on skills-based, non-credit training for current or displaced workers. She reported that CNM was one of five founding community colleges nationwide that launched this global work and learn marketplace. Ms. Barreiro stated that this effort would include direct connections to future employers for students, create revenue diversification, increase collaboration with other community colleges across the nation, receive data analytics regarding what working learners are seeking, profit sharing, and the opportunity to build CNM’s profile nationally. She reviewed the Unmudl website including: the course to job function; course search based on skills and course comparison. Ms. Barreiro compared the website to Amazon and noted ease of use, account registration familiarity, and the ability to rate the course and instructor similar to Amazon’s rating structure. She explained CNM’s involvement in the widget pilot and stated that CNM would be able to list all College course offerings and allow students to look through all majors and be able to view course requirements and job opportunities. Lastly Ms. Barreiro stated the site would go live on November 11 and CNM would have 180 courses offered on the Unmudl platform. She reviewed the success measures including revenue, CNM student conversion and returning students, partnership projects and national profile. Member Trujillo stated that this was an excellent opportunity for CNM and asked if CNM had promoted Unmudl through the local Chamber of Commerce. Member Chavez asked if the institutions involved were geographically diverse and Ms. Barreiro confirmed that the goal is to have one or two community colleges in every state become a member of the marketplace. Member Chavez y De La Cruz asked for clarification on who started the effort and Ms. Barreiro confirmed that Social Tech, the parent company, designed the platform and approached CNM to be a founding partner. Chair Swisstack asked that Ms. Barreiro share with the Unmudl team the Board’s support and excitement for this effort.

Reports of Standing Committees

Ms. Garcia, Audit Committee chair, said that Scott Peck, external auditor from MP Group, presented the FY2019-20 external audit. Once approved by the State Auditor, it would come before the Board for approval. The next meeting was scheduled for November 17 at 4 p.m.

Ms. Baca, Capital Outlay Committee chair, stated that Norma Henderson presented the disposition of Capital Assets, and Marvin Martinez gave a Master Plan update on Max Salazar Hall,

the CNM Marketplace and Westside Campus Solar Project. She said that Victor Leon updated the committee on the Shared Services Enterprise Resource Planning Project, the Integration Platform, and the Cell Phone Services Planning Project. She said the next meeting would be November 24 at 4 p.m.

Mr. Swisstack, Executive Committee chair, stated that Michael Anaya presented the revised GAA Policy and the revision to the President's contract was reviewed and approved. He stated that the Committee also approved the agenda for tonight's Governing Board meeting and the next meeting would be November 23 at 9 a.m.

Mr. Glennon, Finance Committee chair, stated Andrew Jacobson presented the 1st Quarter Budget Update for Fiscal Year 21 and Olivia Padilla Jackson presented the Financial Health Dashboard. Mr. Glennon reported that President Hartzler presented the Restricted Fund update for CNM Ingenuity and Lee Frische presented the Risk Management Update. The next meeting was scheduled for November 23.

Ms. Trujillo, Planning Committee chair, noted that the Planning Committee did not meet in October and the next meeting would be November 16 at 4 p.m.

RESOLUTION 2020-55: REVISION TO GAA POLICY

Mr. Swisstack introduced for consideration Resolution 2020-55: Revision to General Accounting Activities (GAA) Policy. (see pages 35191-35204) Michael Anaya, counsel, presented the Revision to GAA policy and stated that if approved the new policy would be updated to remove per diem language that is no longer applicable and update the approval process of expenditures by requiring only one vice president signature instead of two. Ms. Garcia made and Ms. Chavez y De La Cruz seconded a motion to approve the Revision. A roll call vote was taken: Ms. Baca – yes; Mr. Chavez – yes; Ms. Chavez y De La Cruz – yes; Ms. Garcia – yes; Mr. Glennon – yes; Mr. Swisstack – yes; Ms. Trujillo – yes. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2020-58: REVISION OF PRESIDENT'S CONTRACT

Mr. Swisstack introduced for consideration Resolution 2020-58: Revision of President's Contract. (see pages 35205-35209) Mr. Swisstack stated that the President's contract had been revised to align with the fiscal year instead of calendar year. He noted the amendment included an additional six months and updated language that stated the President would provide a report to the Governing Board by the end of April and that the Board would provide an evaluation by the end of May. Ms. Chavez y De La Cruz made and Ms. Trujillo seconded a motion to approve the Contract Revision. A roll call vote was taken: Ms. Baca – yes; Mr. Chavez – yes; Ms. Chavez y De La Cruz – yes; Ms. Garcia – yes; Mr. Glennon – yes; Mr. Swisstack – yes; Ms. Trujillo – yes. The vote on the motion was unanimous. Motion carried.

BOARD COMMENT

Member Garcia reminded everyone that tomorrow was Veteran's Day and stated her appreciation to all military veterans. She thanked Veteran students for selecting CNM for their education and for the Veteran's Resource Center that assists veteran students. Member Trujillo and Member Chavez y De La Cruz also thanked everyone who serves in the military. Member Chavez y De La Cruz thanked all of the employees who were involved with the Shared Services Enterprise Resource Planning and Unmudl projects. Additionally, she acknowledged all of the work CNM employees do. Chair Swisstack thanked the veterans for their service. He also thanked Clint

Wells for the Foundation Donor Appreciation events and for the team who worked on the thank you video for the Board. Lastly, he thanked fellow Board members for the work that they do.

NEXT MEETING ANNOUNCEMENT

Mr. Swisstack announced that the next regular meeting of the Governing Board would be Tuesday, December 8, 2020, with the location to be determined.

ADJOURNMENT

The meeting adjourned at 6:02 p.m.

APPROVED:

ATTEST:

Chair

Secretary