

The Governing Board of Central New Mexico Community College (CNM) convened for a regular meeting on December 10, 2019, at 5 p.m. at Main Campus, Smith Brasher Hall, Room 101, 717 University Boulevard SE, Albuquerque, New Mexico.

Ms. Garcia, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Erin Bradshaw, clerk of the Board, called roll.

Present:	Pauline J. Garcia, Madam Chair Tom Swisstack, Vice Chair Virginia M. Trujillo, Secretary James A. Chavez Annette Chavez y De La Cruz (via phone) Michael Glennon
Absent:	Nancy Baca

STATEMENTS OF CLOSED MEETING

Ms. Garcia stated that the Governing Board met on December 4, 2019, to discuss collective bargaining, personnel and legal matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2); and the legal matter was closed pursuant to Section 10-15-1 (H)(7), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken.

PUBLIC COMMENT

There were no requests for public comment.

APPROVAL OF THE AGENDA

Ms. Garcia introduced for consideration approval of the agenda. Ms. Trujillo made and Mr. Swisstack seconded a motion to approve the agenda. The vote on the motion was unanimous. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the November 12, 2019 Meeting; and Resolution 2019-66, Employment of Personnel

Ms. Garcia introduced for consideration approval of the minutes of the November 12, 2019, meeting, (see pages 34400-34402) and Resolution 2019-66, Employment of Personnel (see pages 34414-34415). Ms. Chavez y De La Cruz made and Mr. Swisstack seconded a motion to approve the items jointly. The vote on the motion was unanimous. Motion carried.

President's Report

President Winograd began her report by thanking the Governing Board for supporting CNM's Winter Break, and announced that the College would be closed December 19 and reopen on January 2. (see pages 34416-34417) Dr. Winograd thanked the Governing Board, faculty, President's Council members, Ted Martinez (CNM past president) and John Salazar (Rodey Law Firm) for their support of CNM. She presented Cup of Joy Awards to the CNM Senior Leaders team and thanked everyone for their support during her Presidency. Next, Pauline Garcia,

Governing Board Chair, presented an honorary degree to President Winograd. Ted Martinez, wished Dr. Winograd well in her retirement and each member of the Board took a few moments to thank President Winograd for all she has done for CNM and wished her well in retirement.

RESOLUTION 2019-67: EARLY REDEMPTION OF 2009 BONDS

Ms. Garcia introduced for consideration Resolution 2019-67: Early Redemption of 2009 Bonds (see pages 34418-34432). Clint Elkins, executive director of Finance & Business Strategy, and Justin Horwitz from Rodey Law Firm presented the request to approve the early redemption of \$2 million of CNM's Series 2009 General Obligation Bonds. Mr. Elkins stated that the College has approximately \$2.5 million of surplus in the debt service fund which would be used to pay off debt early. He confirmed that redeeming bonds early with surplus debt service fund balance would reduce the College's interest expense and would help to maintain CNM's debt service mill levy rate. Lastly, he stated that if approved, the bonds would be redeemed on January 15, 2020. Mr. Glennon made and Mr. Swisstack seconded a motion to approve the Early Redemption of 2009 Bonds. The vote on the motion was unanimous. Motion carried.

Reports of Standing Committees

Mr. Swisstack, Audit Committee chair, stated that the Audit Committee did not meet in November and the next meeting was scheduled for January 23 at 4 p.m.

Ms. Trujillo, Capital Outlay Committee chair, said that the Committee met November 19 and Gerrie Becker presented the 2019 Master Plan Deferred Maintenance requests for HVAC units located at Main Campus South Building and Westside Campus WSII building. She stated that the Committee approved the requests for both campuses and the next meeting was scheduled for January 21 at 4 p.m.

Ms. Garcia, Executive Committee chair, reported that the Executive Committee met on November 21 and reviewed and approved the agenda for the December Governing Board meeting. She announced the next Committee meeting was scheduled for December 16 at 11 a.m.

Mr. Glennon, Finance Committee chair, said that the Finance Committee met on November 21 and Clint Elkins and Erik Harrigan from RBC Capital presented the Bond Activity Report. He stated that Gerrie Becker presented the vendor selection for parking services, Clint Elkins presented the first-quarter financial report, and the Committee approved the quarterly report for submittal to HED. Lastly, Andrew Jacobson presented the mid-year budget adjustment report proposal. He confirmed that the next meeting would be January 27, at 4 p.m.

Ms. Chavez y De La Cruz, Planning Committee member, stated that the Committee met November 18 and Lee Frische presented the Risk/Security Update. Carol Ash reported that the Paralegal Associate of Applied Science Degree would be moved to an online program due to low enrollment in the classroom. Clint Elkins introduced the new and expanded projects in the FY20 Master Plan. She also said Kristen Ferris gave an overview of the Key Performance Indicators (KPI) Methodology and discussed the future reporting of the 11 KPI's. The next meeting would be January 16, at 4 p.m.

RESOLUTION 2019-68: FY20 MASTER PLAN MID-YEAR ADJUSTMENT

Ms. Garcia introduced for consideration Resolution 2019-68: FY20 Master Plan Mid-Year Adjustment. (see pages 34433-34440). Mr. Elkins stated that the Master Plan Adjustment was presented to the Planning Committee on November 18 and asked for approval from the full Governing Board. He summarized the Information Technology Services and Facilities projects in the plan and confirmed the budget for the eight projects would be \$3.2 million. Ms. Chavez y De La Cruz made and Mr. Swisstack seconded a motion to approve the items jointly. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2019-69: VENDOR SELECTION FOR PARKING SERVICES

Ms. Garcia introduced for consideration Resolution 2019-69: Vendor Selection for Parking Services. (see pages 34441-34442). Gerrie Becker, senior director for Purchasing, presented the request for a new vendor for parking services. She stated that CNM was using an approved Cooperative Purchasing Agreement, Sourcewell, to procure T2 Systems for vendor services. Board Member Chavez asked if the new Parking Services contract would address the parking issues that CNM had reported in an all CNM email. Ms. Becker confirmed that the new company would address the issues in the email and services would go into effect in January. Mr. Glennon made and Ms. Trujillo seconded a motion to approve the Vendor Selection. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2019-70: FY20 MID-YEAR BUDGET ADJUSTMENT REQUEST (BAR)

Ms. Garcia introduced for consideration Resolution 2019-70: FY20 Mid-Year Budget Adjustment Request. (see pages 34443-34448). Andrew Jacobson, associate vice president of Finance, Budget & Planning, stated that the current budget was approved in April. He gave an update on the current budget and recommended an adjustment of the Fiscal Year 20 beginning fund balances to reflect an increase of \$6.3 million in unrestricted current fund balances and \$10.5 million in unrestricted capital and bond funds. He confirmed there were no adjustments to Revenues and the Unrestricted Expenses would be adjusted by \$5.8 million. Lastly, he stated the request to reduce the Capital Outlay Expenditures budget by \$4 million. Mr. Jacobson reminded the Governing Board that the Final Budget Adjustment would be presented at the April Board meeting. Mr. Glennon made and Ms. Trujillo seconded a motion to approve the BAR. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2019-71: NOTICE OF MEETINGS

Ms. Garcia introduced for consideration Resolution 2019-71: Notice of Meetings. (see pages 34449-34452). President Kathie Winograd said that the Notice of Meetings was presented every December and stated that there were no changes from the previous year. Ms. Chavez y De La Cruz made and Mr. Swisstack seconded a motion to approve the Notice of Meetings. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2019-72: PRESIDENT'S CONTRACT

Ms. Garcia introduced for consideration Resolution 2019-72: President's Contract. (see pages 34453-34457). Ms. Garcia, Board Chair, read Resolution 2019-72 and asked the Governing Board to approve the President's Contract for new CNM President Tracy Hartzler, effective January 1, 2020. Ms. Chavez y De La Cruz made and Mr. Swisstack seconded a motion to approve the President's Contract. The vote on the motion was unanimous. Motion carried.

BOARD COMMENT

Chair Garcia stated her appreciation for outgoing President Kathie Winograd and incoming President Tracy Hartzler. She wished happy holidays to the Board, staff and faculty. Member Trujillo asked that administrators thank their staff for all of their hard work and stated that she looked forward to working with Tracy Hartzler. Member Swisstack stated that it was an honor to work with the Governing Board and thanked President Winograd for her 13 years of service as President of CNM. He stated that he looked forward to the future of CNM under Tracy Hartzler's leadership. Member Chavez y De La Cruz wished everyone a happy and safe new year and expressed that she looked forward to working with Ms. Hartzler in 2020.

NEXT MEETING ANNOUNCEMENT

Ms. Garcia announced that the next regular meeting of the Governing Board would be Tuesday, January 14, 2020, at 5 p.m. at the Main Campus, Smith Brasher Hall, Room 101, 717 University Boulevard SE, Albuquerque, New Mexico.

ADJOURNMENT

The meeting adjourned at 5:56 p.m.

APPROVED:

ATTEST:

Chair

Secretary