

The Governing Board of Central New Mexico Community College (CNM) convened for a regular meeting on June 12, 2018, at 5 p.m. at the South Valley Campus, SV1, Room 104, 5816 Isleta Boulevard, Albuquerque, New Mexico.

Ms. Garcia, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Erin Bradshaw, clerk of the Board, called roll.

Present: Pauline J. Garcia, Madam Chair
 Thomas Swisstack, Vice Chair
 Virginia M. Trujillo, Secretary
 Nancy Baca
 Michael Canfield
 Annette Chavez y De La Cruz
 Michael Glennon

PUBLIC COMMENT

There was no public comment.

STATEMENT OF CLOSED MEETING

Ms. Garcia stated the Governing Board met in closed session on May 23, 2018, to discuss collective bargaining, personnel and legal matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2); and the legal matter was closed pursuant to Section 10-15-1 (H)(7), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken.

APPROVAL OF THE AGENDA

Ms. Garcia introduced for consideration approval of the agenda. Ms. Trujillo made and Mr. Canfield seconded a motion to approve the agenda. The vote on the motion was unanimous. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the May 8, 2018 Meeting; and Resolution 2018-41, Employment of Personnel

Ms. Garcia introduced for consideration approval of the minutes of the May 8, 2018, meeting (see pages 33151-33155), and Resolution 2018-41, Employment of Personnel (see pages 33211-33212). Mr. Swisstack made and Ms. Trujillo seconded a motion to approve the items jointly. The vote on the motion was unanimous. Motion carried.

President's Report

President Winograd began her report by recognizing the new Hydroponic Garden located in the Student Resource Center, Information Technology Services (ITS) office, and started by ITS employee Tobe Phelps. (see pages 33208-33209) She thanked faculty and staff for their participation in the community and specifically the recent Pride Parade. Next, Dr. Winograd shared her appreciation of the South Valley Campus faculty and staff for hosting the Governing Board meeting. She presented the Candy Dish Awards to Chris Campbell, faculty member, for leading the "Snacks for Students" effort in the School of Business & Information Technology. A second Candy Dish Award was presented to retiring Vice President of Finance & Operations Kathy Ulibarri for her prolific contributions and accomplishments leading the Finance & Operations Division. President Winograd announced the new leadership positions at CNM including: Kristen Benedict, dean for the School of Applied Technologies; Eugene Padilla, vice president of Student Services; and Samantha Sengel, vice president of Advancement and Enrollment Strategy. She stated that the South Valley Campus would be hosting an Open House for the community on June 21 and announced several summer camps for kids which include: Sci-Girls, AmeriTowne Summer Camp and STEM-focused camps that will take place on Main and Rio Rancho campuses. CNM Ingenuity will be hosting Deep Dive Demo Day on June 13, when graduates of the last cohort would be showcasing their capstone projects before local business leaders and Deep Dive Coding alumni. The event would also include a celebration of the 5th anniversary of

Deep Dive Coding. She reported that 300 students have graduated from the Deep Dive Coding program and graduates of the program have started 24 new businesses. Lastly, Dr. Winograd announced that CNM's Brewing program was named the number two brewing school in North America at the U.S. Open College Beer Championships. As Dr. Winograd finished her report, she reminded everyone that fall registration was open.

CNM Foundation Presentation

Clint Wells, executive director for the CNM Foundation, and Adrian Chavez, CNM Foundation Board Chair, came before the CNM Governing Board to present the annual Foundation Update. Mr. Chavez announced that this year the Foundation had raised \$2.1 million with an additional \$1 million in planned gifts throughout the year. He reported that during the fiscal year (FY), the Foundation had assisted nearly 900 students and provided more than \$500,000 in support in the form of tuition, grants and other program and student support. Mr. Wells gave an update on the Step Up Campaign and stated that in July 2017 the Step Up Campaign was publicly announced. CNM had already raised \$10 million during the one-year silent phase of the campaign that started in 2016. He stated that almost a year later the Foundation had raised an additional \$4 million, for a total amount of \$14.7 million in donations from July 2016 to July 2018. He noted several donors including: Nusenda, Pepsi, Intel, Jayne's Corporation, the CNM Board and Foundation Board members. He thanked community members for their time and support in working together to make this a successful campaign. Mr. Chavez noted that the new fiscal year would begin in July under new leadership for the Foundation Board with Barbara Lewis as chairwoman. The goal for the new fiscal year is to raise \$2.1 million in donations for the Step Up Campaign, as well as \$45,000 for the General Obligation Bond campaign. Lastly, Mr. Wells noted that the Rust Scholarship had received \$1 million in donations to help students with emergency situations and Mr. Chavez invited the CNM Governing Board members to the Donor Dinner on October 23. Mr. Swisstack, Mr. Canfield, Ms. Trujillo and Ms. Garcia thanked the CNM Foundation for the work it does with the community and for taking on the Ethics in Business Awards event. President Winograd thanked Adrian Chavez for his personal support and Pepsi's support of CNM and their contributions to the College.

Reports of Standing Committees

Mr. Swisstack, Audit Committee chair, stated that the Audit Committee met May 24 with the external auditors from MP Group and the State Auditor's office for the External Audit Entrance Conference. He stated that the Financial Audit would begin June 7 and the State Auditor's office would begin the Compliance Audit on June 18. The next meeting was scheduled for June 28 at 4 p.m.

Ms. Trujillo, Capital Outlay Committee chair, reported that the Capital Outlay Committee met May 15. She stated that Gerrie Becker presented the vendor selection for CTS Warehouse Electrical Equipment and vendor selection for Mobile Device Management. Marvin Martinez presented the Fiscal Year 2019 New Mexico Higher Education Department Plan for the Capital Outlay Summer Hearings and provided an update on the progress of the Albuquerque Public Schools, Native American Community Academy and CNM Joint Use Facility. The next meeting was scheduled for July 17 at 4 p.m.

Ms. Garcia, Executive Committee chair, confirmed that the Executive Committee met May 23 to review and approve the June Governing Board agenda. She stated that Michael Anaya presented the revisions to the Employee Handbook, Involuntary Termination, Section 3.07. The next Executive Committee meeting would be July 16 at 4 p.m.

Mr. Glennon, Finance Committee chair, reported that Finance Committee met May 22. Aon Consulting presented the Risk Property Insurance update and reviewed the current and proposed coverage for Property, Equipment, Employment Liability, Automobile, Fiduciary Liability, Worker Compensation, Fine Arts and Cyber Liability. Ms. Becker presented the vendor selection for Risk Management Broker and discussed the \$8 million project cost with the committee. The next meeting was scheduled for June 25 at 4 p.m.

Ms. Baca, Planning Committee chair, reported that Planning Committee met on May 21. Kristen Ferris presented the 2018 Action Plan update on the Accreditation Action Project and announced that the new student success project for FY19 would support student retention. Ms. Baca stated that Ursula Waln reviewed the portfolio development process and explained the purpose of the Academic Quality Improvement Program (AQIP) System Portfolio. Derrick Welch presented the FY19 Capital Plan Summer Hearing to the Planning Committee and Sydney Gunthorpe gave the College Curriculum Committee Update. Dr. Gunthorpe stated that during 2017, the committee approved 22 new programs and 145 new courses. Ms. Baca stated that the next meeting was scheduled for July 16 at 4 p.m.

RESOLUTION 2018-42: VENDOR SELECTION FOR MOBILE DEVICE MANAGEMENT

Ms. Garcia introduced for consideration Resolution 2018-42: Vendor Selection for Mobile Device Management. (see pages 33213-33214) Gerrie Backer, senior director for Purchasing, presented the Vendor Selection for Mobile Device Management and stated that the Bring Your Own Device (BYOD) project was included in the CNM Master Plan and required a renewal of VMSoftware. The use of VMware allows CNM users to use single sign-on and allows mobile devices access to applications and server licensing. This licensing expansion would reduce use in the data center and reduce electricity costs. Ms. Becker stated that a Request for Proposal was issued and CNM requested three quotes from local vendors. She said that ANM was the best value quote with a project cost of \$992,000, including New Mexico Gross Receipts Tax. Ms. Trujillo made and Ms. Chavez y De La Cruz seconded a motion to approve the Vendor Selection for Mobile Device Management. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-43: FY 2019 HED CAPITAL PLAN/ SUMMER HEARINGS

Ms. Garcia introduced for consideration Resolution 2018-43: FY 2019 HED Capital Plan/Summer Hearings. Marvin Martinez, executive director of the Physical Plant, stated that he was requesting approval for the FY 2019 HED Capital Plan Summer Hearings Report. (see pages 33215-33216) With no questions from the committee, Mr. Swisstack made and Ms. Chavez y De La Cruz seconded a motion to approve Resolution 2018-43. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-44: VENDOR SELECTION FOR RISK MANAGEMENT BROKER

Ms. Garcia introduced for consideration Resolution 2018-44: Vendor Selection for Risk Management Broker. (see pages 33217-33219) Gerrie Becker reviewed CNM's separation from the New Mexico Public Schools Insurance Authority (NMPSIA) health benefits and risk/property casualty pools. She stated that an RFP was issued, four vendors responded, were interviewed and Aon Risk Services received the highest score. Beginning in November 2017, Aon Risk Services began working with CNM to analyze the College's claims history, complete a risk self-assessment and prepare an estimate for property and casualty insurance for CNM and CNM Ingenuity. Ms. Becker requested approval of Aon Risk services to be awarded vendor for this service and stated that the budget for procurement was \$2 million annually for four years. Mr. Glennon made and Ms. Trujillo seconded a motion to approve Vendor Selection for Risk Management Broker. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-37: REVISION TO EMPLOYEE HANDBOOK, SECTION 3: EMPLOYMENT POLICIES

Ms. Garcia introduced for consideration Resolution 2018-37: Revision to Employee Handbook, Section 3: Employment Policies. (see pages 33220-33245) Mr. Swisstack made and Ms. Trujillo seconded a motion to take consideration of Governing Board Resolution 2018-37: Employee Handbook Section 3 from the table. The vote on the motion was unanimous. Motion carried. Mr. Swisstack made a motion to introduce the new language for Employee Handbook, section 3.07. The vote on the motion was unanimous. Motion carried. Ms. Chavez y De La Cruz thanked the Board for the discussion regarding the language changes and staff for bringing back the amended language to section 3.07. Mr. Swisstack made a motion to approve Section 3 as amended. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-45: RATIFICATION OF UNION CONTRACT FOR MAINTENANCE & OPERATIONS EMPLOYEES

Ms. Garcia introduced for consideration Resolution 2018-45: Ratification of Union Contract for Maintenance & Operations. (see pages 33246-33247) Tom Manning, senior director of Human Resources, stated that the parties agreed to a 2 percent wage increase, effective July 1, 2018. He confirmed that the parties reached an agreement in a single negotiating session that occurred May 29 and the Communication Workers of America ratified the agreement on June 5, 2018. Mr. Manning stated that Michael Anaya had taken the lead on these negotiations and had done a great job. Mr. Swisstack congratulated both parties on the agreement. Mr. Swisstack made and Ms. Trujillo seconded a motion to approve Resolution 2018-45. The vote on the motion was unanimous. Motion Carried.

BOARD COMMENT

There was no Board Comment.

NEXT MEETING ANNOUNCEMENT

Ms. Garcia announced that the next regular meeting of the Governing Board would be Tuesday, July 10, 2018, at 5 p.m. at the Main Campus Smith Brasher Hall, Room 101, 717 University Blvd. SE, Albuquerque, New Mexico.

ADJOURNMENT

The meeting adjourned at 5:55 p.m.

APPROVED:

ATTEST:

Chair

Secretary