

The Governing Board of Central New Mexico Community College (CNM) convened for a regular meeting on October 9, 2018, at 5 p.m. in the Workforce Training Center, Room 101, 5600 Eagle Rock Ave. NE, Albuquerque, New Mexico.

Ms. Garcia, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Erin Bradshaw, clerk of the Board, called roll.

Present: Pauline J. Garcia, Madam Chair
 Thomas Swisstack, Vice Chair
 Virginia M. Trujillo, Secretary
 Nancy Baca
 Michael Canfield
 Annette Chavez y De La Cruz
 Michael Glennon

PUBLIC COMMENT

There were no requests for public comment.

STATEMENT OF CLOSED MEETING

Ms. Garcia stated the Governing Board met in closed session on September 25 and October 3, 2018, to discuss collective bargaining, personnel and legal matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2); and the legal matter was closed pursuant to Section 10-15-1 (H)(7), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken

APPROVAL OF THE AGENDA

Ms. Garcia introduced for consideration approval of the agenda. Mr. Swisstack made and Ms. Trujillo seconded a motion to approve the agenda. The vote on the motion was unanimous. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the September 11, 2018 Meeting; and Resolution 2018-62, Employment of Personnel

Ms. Garcia introduced for consideration approval of the minutes of the September 11, 2018, meeting (see pages 33411-33414), and Resolution 2018-62, Employment of Personnel (see pages 33508-33509). Mr. Swisstack made and Ms. Chavez y De La Cruz seconded a motion to approve the items jointly. The vote on the motion was unanimous. Motion carried.

President's Report

President Winograd began her report by thanking the Workforce Training Center staff for hosting the Governing Board meeting. (see pages 33510-33511) Next, she presented Candy Dish Awards to CNM faculty members Alex Acuna, Alina Gabryszewska-Kukawa and Sharon Ipes for organizing a successful Calculus and Physics boot camp and designing a tracking mechanism to determine how students from the boot camps performed in their Calculus and Physics classes. Nora Mendoza, Huynh Dinh, Barbara Gilbert, Erica Voges, Leo Silbert and Theresa Aragon

were also involved in the effort, but were unable to attend the meeting. Dr. Winograd presented a Candy Dish Award to Pam Herrington, School of Adult & General Education faculty member, for going above and beyond to advocate for developmental education. Next, she announced that CNM was celebrating the annual Graduation Inspiration Day, which focuses on inspiring students to graduate. President Winograd thanked everyone who organized the event and participated in the celebration. She reported that Optipulse was collaborating with CNM to provide the fastest wireless network of any college in the country. The CNM installation would be a pilot project led by Optipulse owner, and CNM graduate, John Joseph. President Winograd announced that the Aspen Institute and Siemens Foundation named seven CNM Electrical Trades students as Siemens Technical Scholars. The Electrical Trades program was named as an exceptional program and received \$25,000 in scholarship funds to support the seven winners. Lastly, she stated that on October 13, CNM would host the state's first Blockchain Conference and explore how Blockchain can be used in various sectors. President Winograd ended her report by encouraging everyone to vote in the upcoming General Election.

Investment Activity Report

Wanda Helms, comptroller, presented the Investment Activity Report for fiscal year ending June 30, 2018. (see pages 33512-33555) She reported that CNM invested \$94 million with the New Mexico State Treasurer's Local Government Investment Pool (LGIP) and \$1.8 million with the State Investment Council. Ms. Helms stated that the rate of return for the LGIP fund was 1.3 percent, up from .57 percent in 2017, and the average rate of return over four months was 4 percent. She stated that CNM staff is currently working on a policy change to allow money movement from LGIP to the State Investment Council to earn a higher interest rate.

Reports of Standing Committees

Mr. Swisstack, Audit Committee chair, stated that the Audit committee did not meet in September and the next meeting was scheduled for October 25 at 4 p.m.

Ms. Trujillo, Capital Outlay Committee chair, stated that the Capital Outlay Committee did not meet in September and the next meeting was scheduled for October 16 at 4 p.m.

Ms. Garcia, Executive Committee chair, stated that the committee met on September 26 to review and approve the agenda for the October Governing Board Meeting. The next Executive Committee meeting would be October 24 at 1:30 p.m.

Mr. Glennon, Finance Committee chair, reported that the Finance committee met September 24. Wanda Helms presented the Investment Activity Report, and the Fixed Asset Certification. Tracy Hartzler provided the Final Terms Certificates for the committee's consideration and would include them in the Governing Board packet for the October meeting. Lastly, Mr. Glennon stated that the committee members discussed ways to clearly and easily review and analyze the variety of financial documents the staff presents. He said that the next meeting was scheduled for October 22 at 4 p.m.

Ms. Baca, Planning Committee chair, said that Planning Committee met on September 17 and the committee received a report on the Global Education Initiative and Out of Cycle New Certificates and Degrees programs. She stated that John Corvino gave a security report and Roberto Vasquez gave a report on the Trifecta, which is part of the New Mexico Higher Education Department's long term goals to improve graduation rates. The next meeting was scheduled for October 15 at 4 p.m.

RESOLUTION 2018-63: APPROVAL OF RATIFICATION OF UNION CONTRACT FOR INSTRUCTIONAL SUPPORT

Ms. Garcia introduced for consideration Resolution 2018-63: Approval of Ratification of Union Contract for Instructional Support. (see pages 33567-33568) Tom Manning, senior director of Human Resources, requested approval of the new agreement between CNM and the Central New Mexico Employees Union on behalf of the Instruction Support Technicians. He stated that the parties agreed to a 2% wage increase on September 18 that would be effective September 29. The Union ratified the agreement on October 5. Ms. Baca made and Ms. Chavez y De La Cruz seconded a motion to approve the Ratification of Union Contract for Instructional Support. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-64: NEW CERTIFICATES OF COMPLETION OFFERINGS FOR THE SCHOOL OF APPLIED TECHNOLOGIES

Ms. Garcia introduced for consideration Resolution 2018-64: New Certificates of Completion for the School of Applied Technologies. (see pages 33569-33571) Kristen Benedict, dean for the School of Applied Technologies, presented the Industrial Maintenance and Advanced Industrial Maintenance programs to the Board. Member Trujillo encouraged Dean Benedict to build up the trades programs. Mr. Swisstack made and Mr. Glennon seconded a motion to approve the Resolution. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-65: NEW ASSOCIATE OF APPLIED SCIENCE DEGREE OFFERINGS FOR THE SCHOOL OF BUSINESS & INFORMATION TECHNOLOGY

Ms. Garcia introduced for consideration Resolution 2018-65: New Associate of Applied Science Degree for the School of Business & Information Technology. (see pages 33572-33575) Donna Diller, dean for the School of Business & Information Technology, presented the request for the new Hospitality & Tourism Associate of Applied Science Degree. She stated that this degree was intended as one of the pathways for CNM Online. Ms. Chavez y De La Cruz made and Mr. Swisstack seconded a motion to approve the New Associate of Applied Science Degree for the School of Business & Information Technology. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-66: NEW CERTIFICATES OF COMPLETION OFFERINGS FOR THE SCHOOL OF HEALTH, WELLNESS & PUBLIC SAFETY

Ms. Garcia introduced for consideration Resolution 2018-66: New Certificates of Completion offerings for the School of Health, Wellness & Public Safety. (see pages 33576-33636) Tamra Mason, dean for the School of Health, Wellness & Public Safety, presented the Law Enforcement Academy Certificate of Completion. Ms. Garcia thanked Ms. Mason for the extensive information included in the Board packet. Mr. Canfield made and Ms. Chavez y De La Cruz seconded a motion to approve the Law Enforcement Academy Program. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-67: PROGRAM FEES

Ms. Garcia introduced for consideration Resolution 2018-67: Program Fees. (see pages 33637-33642) Elsie Hall, academic curriculum manager, requested approval for the program fee changes in the schools of Applied Technologies and Health, Wellness & Public Safety. Mr. Glennon made and Ms. Baca seconded a motion to approve the Program Fee Revision. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2018-68: FIXED ASSET CERTIFICATION FY18

Ms. Garcia introduced for consideration Resolution 2018-68: Fixed Asset Certification. (see pages 33643-33653) Wanda Helms presented the Fixed Asset Certification for fiscal year

ending June 30, 2018. She reported that the assets totaled \$428,581,524 and included: land, land improvements, construction, library, art and equipment. Mr. Glennon made and Ms. Baca seconded a motion to approve Fixed Asset Certification FY18. The vote on the motion was unanimous. Motion carried.

BOARD COMMENT

Mr. Canfield recognized that Albuquerque is a special place during Balloon Fiesta and asked everyone to welcome visitors to the area. Mr. Swisstack congratulated Dr. Winograd and the CNM staff and faculty for developing community relationships. Ms. Trujillo thanked Executive Team and the CNM employees for all of their hard work.

NEXT MEETING ANNOUNCEMENT

Ms. Garcia announced that the next regular meeting of the Governing Board would be Tuesday, November 13, 2018, at 5 p.m. at the Main Campus Smith Brasher Hall, Room 101, 717 University Boulevard SE, Albuquerque, New Mexico.

ADJOURNMENT

The meeting adjourned at 5:30 p.m.

APPROVED:

ATTEST:

Chair

Secretary