

The Governing Board of Central New Mexico Community College convened for a regular meeting on January 12, 2016, at 5 p.m., at Main Campus, 835 Buena Vista SE, Albuquerque, New Mexico.

Ms. Moore, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Diana Chavez clerk of the Board, called roll.

Present:	Deborah L. Moore, Chair Michael D. DeWitte Blair L. Kaufman Robert P. Matteucci, Jr. Virginia M. Trujillo
Absent:	Pauline J. Garcia, Secretary

#### PUBLIC COMMENT

There were no requests for public comment.

#### STATEMENT OF CLOSED MEETING

Ms. Moore stated the Governing Board met in closed session on January 4, 2016, to discuss collective bargaining and personnel matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); and the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2) New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken.

Ms. Moore announced that Governing Board Vice Chair Mark Armijo had passed away and acknowledged his commitment to the community, the College, and his family. She recognized Mark's wife Melissa and daughter Aja who were present for the meeting and offered her deepest condolences. Ms. Trujillo, Mr. Kaufman, Mr. DeWitte and Mr. Matteucci all offered their condolences.

#### ORGANIZATION OF THE BOARD

Ms. Moore stated due to the untimely death of Mr. Armijo, the Board would need to reorganize to fill the vice chair vacancy. Mr. Matteucci nominated Ms. Pauline Garcia as vice chair of the Governing Board. Mr. DeWitte seconded the nomination. With no additional nominations the vote on the nomination was: Ms. Moore—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Ms. Garcia was selected for vice chair by acclamation.

Ms. Moore stated Ms. Garcia's move to the vice chair role created a vacancy for the secretary of the Governing Board. Ms. Trujillo nominated Mr. Blair Kaufman for secretary to the Governing Board. Mr. Matteucci seconded the nomination. With no additional nominations the vote on the nomination was: Ms. Moore—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Mr. Kaufman was selected as secretary by acclamation.

#### APPROVAL OF THE AGENDA

Ms. Moore introduced for consideration approval of the agenda. Mr. DeWitte made and Mr. Kaufman seconded a motion to approve the agenda. The vote on the motion was: Ms. Moore—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### ITEMS OF GENERAL CONSENT

##### Minutes of the December 8, 2015, meeting and Resolution 2016-01, Employment of Personnel

Ms. Moore introduced for consideration approval of the minutes of the December 8, 2015 meeting (see pages 30948-30951) and Resolution 2016-01, employment of personnel (see pages 30988-30989). Mr. Kaufman made and Ms. Trujillo seconded a motion to approve the items jointly. The vote

on the motion was: Ms. Moore—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### President's Report

Sydney Gunthorpe, Acting President, began his report by expressing his deepest condolences to the family, friends and colleagues of Mark Armijo, District 4 Governing Board Member who passed away in December community (see pages 30990-30991). He stated that Mr. Armijo would be deeply missed by the entire CNM. He stated spring term would begin January 19, 2016, with enrollment currently at 21,000 students, which was approximately 9.7% less than the same time last year with one week left for registration. He stated that the New Mexico Legislature would begin its 30-day legislative session on January 19 and would be faced with a challenging year as they work with limited revenue to construct a state budget. He stated Dr. Winograd would keep everyone apprised of the session details affecting CNM. Dr. Gunthorpe announced that College Day (formerly known as CTE Day) was scheduled for February 19. College Day allows high school students to visit Main Campus and tour the various programs and schools. Lastly, he stated that CNM would be closed on Monday, January 18, in honor of Martin Luther King Jr. Day.

#### Reports of Standing Committees

The Audit Committee did not meet in December.

The Capital Outlay Committee did not meet in December.

The Finance Committee did not meet in December.

Mr. DeWitte, Planning Committee Chair, stated the Committee had met on December 15, and received a report on the project mapping collaborative action project recommended by the Higher Learning Commission, and a report on the complaint and compliment action project.

Ms. Moore, Executive Committee Chair, stated the committee had met on December 14 and approved the Governing Board meeting agenda.

#### RESOLUTION 2016-02, EXTERNAL AUDIT

Ms. Moore introduced for consideration Governing Board Resolution 2016-02, external audit (see pages 30992-31079). Chris Garner of Axiom Certified Public Accountants & Business Advisors LLC, presented the 2015 external audit for the College and stated the audit had been approved by the State Auditor. He noted the Employee Retirement Board liability was now required to be logged in CNM's financial statements which was approximately \$150,000,000. Employee and employer contributions would continue as usual. He stated the external auditor was charged with conducting a single audit in addition to a compliance audit which includes internal controls. He reported no findings and offered an unmodified (or clean) opinion on CNM's financial statements. Mr. Kaufman thanked Axiom and CNM staff for their work on the audit. Mr. DeWitte and Ms. Trujillo also thanked Axiom and staff. Mr. Kaufman made and Ms. Trujillo seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### RESOLUTION 2016-03, APPOINTMENT OF DISTRICT 4 BOARD MEMBER

Ms. Moore introduced for consideration Governing Board Resolution 2016-03, appointment of District 4 Board Member (see page 31080). Ms. Moore stated the vacancy on the Board resulted from the untimely passing of District 4 representative and Vice Chair Mark Armijo. She stated vacancies would not be permanently filled until the next regular Governing Board Election, which is February 2017. Ms. Moore stated that applications were accepted from the community at large to fill the vacancy until the next Board election. The Board evaluated the two applications that were received. Mr. DeWitte made a motion to appoint Melissa D. Armijo as the new District 4 representative as listed on the resolution. Ms. Trujillo seconded the motion. The vote on the motion was: Ms. Moore—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried. Ms. Moore stated that Ms. Armijo would be sworn in at the beginning of the February 9 Governing Board meeting.

BOARD COMMENT

Mr. Kaufman thanked the Board for the appointment as Secretary of the Board. He also introduced his friend, Mike Kiester, who was visiting from Duncan, Oklahoma.

NEXT MEETING ANNOUNCEMENT

Ms. Moore announced that the next regular meeting of the Governing Board would be Tuesday, February 9, 2016, at 5 p.m., at the Joseph M. Montoya Campus, Room H-126, 4700 Morris NE, Albuquerque, New Mexico. She also announced items to be considered for the February 9 agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by January 25.

ADJOURNMENT

The meeting adjourned at 5:23 p.m.

APPROVED:

ATTEST:

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Chair

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Secretary