

The Governing Board of Central New Mexico Community College convened for a regular meeting on December 8, 2015, at 5 p.m., at the Workforce Training Center, Room 101, 5600 Eagle Rock Ave. NE, Albuquerque, New Mexico.

Ms. Moore, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Diana Chavez, clerk of the Board, called roll.

Present:	Deborah L. Moore, Chair Pauline J. Garcia, Secretary Michael D. DeWitte Blair L. Kaufman Robert P. Matteucci, Jr. Virginia M. Trujillo
Absent:	Mark D. Armijo, Vice Chair

#### PUBLIC COMMENT

Andrew Russell, president of the CNM Employees Union, addressed the Board and voiced his concern that the recent arbitration decision against the CNM Employees Union was in error. He introduced part-time faculty that would be part of the upcoming negotiations and voiced his support for the upcoming Bond Election.

#### STATEMENT OF CLOSED MEETING

Ms. Moore stated the Governing Board met in closed session on December 7, 2015, to discuss collective bargaining and personnel matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); and the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2) New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken.

Mr. DeWitte stated he had visited Governing Board Member Mark Armijo who has been battling cancer. Mr. DeWitte said that Mr. Armijo wanted to thank everyone for their well wishes and prayers and wished everyone a happy holiday season. Ms. Moore presented fellow Board members and President Winograd gifts and wished everyone a happy holiday season.

#### APPROVAL OF THE AGENDA

Ms. Moore introduced for consideration approval of the agenda. Ms. Trujillo made and Mr. Kaufman seconded a motion to approve the agenda. The vote on the motion was: Ms. Moore—yes; Ms. Garcia—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### ITEMS OF GENERAL CONSENT

##### Minutes of the November 10, 2015, meeting and Resolution 2015-72, Employment of Personnel

Ms. Moore introduced for consideration approval of the minutes of the November 10, 2015 meeting (see pages 30862-30866) and Resolution 2015-72, employment of personnel (see pages 30953-30954). Mr. Kaufman made and Ms. Garcia seconded a motion to approve the items jointly. The vote on the motion was: Ms. Moore—yes; Ms. Garcia—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

##### President's Report

President Katharine Winograd began her report by thanking the Workforce Training Center staff for hosting the meeting (see pages 30955-30956). She presented the CNM Candy Dish Awards to Michael Perea and Bounthavy Vilavong, employees at the Workforce Training Center, for coming to the aid of a fellow employee that was in distress in the WTC parking lot. Mr. Vilavong was unable to attend

due to his wife being in labor. Dr. Winograd also presented Candy Dish Awards to Brandon Sanchez, Donna Trujillo, Jason Williams and Peter Witter for helping to organize a special breakfast event for CNM military veteran students. The breakfast served over 350 students. Lastly, she presented Candy Dish Awards to the Governing Board (Ms. Moore, Ms. Garcia, Mr. DeWitte, Mr. Kaufman, Mr. Matteucci and Ms. Trujillo) and to CNM Executive Team members (Phillip Bustos, Sydney Gunthorpe, Katherine Ulibarri, Samantha Sengel and Alexis Tappan) for their leadership in service to the college during 2015. Dr. Winograd encouraged everybody to attend the CNM Graduation Ceremony that was scheduled for Saturday, December 12 at Tingley Coliseum. She also announced the first graduating class of students in the Fast Track Business Administration program. Nine students finished the 15-month program and a second cohort was scheduled to begin January 20. She announced that the second “Hour of Code” was being held as she spoke at the STEMulus Center, where children of all ages would learn basic computer coding. Dr. Winograd reminded everyone that Smith Brasher Hall will be closed from December 17 through January 2018 for a major renovation project. She wished everyone a wonderful Winter Break and mentioned that the college would be closed December 21 through January 3.

#### WORKFORCE TRAINING CENTER REPORT

Samantha Sengel, chief advancement and engagement officer, began the report by stating the Workforce Training Center was recently consolidated with CNM Ingenuity Inc., and introduced Kyle Lee, the new executive director of CNM Ingenuity Inc (see pages 30957-30964). She stated that workforce training, STEMulus Center, FUSE MakerSpace, Space Solutions and Industry Testing are all powered by CNM Ingenuity Inc. Sionna Grassbaugh, director of Workforce Programs, stated the Center continued to offer high-quality, non-credit technical and professional programs, as well as customized training, to the workforce and industries. She reviewed the industry partners that had been served, including: Presbyterian Health Care Services, PB & J Family Services, Fathers Building Futures, Roadrunner Food Bank and the City of Albuquerque. Ms. Grassbaugh also discussed the expansion of Financial Coaching Training with the possibility of including in-house certification and the expansion of credit and non-credit partnerships. Evelyn Dow, associate director of the Workforce Training Center, discussed industry testing and certification that is offered to help maintain incumbent workforce credentials. She also stated the Center partners with the CNM Assessment office for GED and Pearson Vue Testing, as well as offering professional high-stakes testing with several organizations. She also discussed short- and long-term space licensing that is available at the Center. Lastly, Ms. Sengel stated the Dental Assisting and Photovoltaic Installation programs are housed at the Center.

#### Reports of Standing Committees

The Audit Committee did not meet in November.

The Capital Outlay Committee did not meet in November.

Mr. Matteucci, Finance Committee member, stated the Committee had met on November 19 and reviewed and approved agenda item 11) mid-year Budget Adjustment Request. He noted the Committee also received a fiscal watch report and preliminary budget predictions from the Higher Education Department.

Mr. DeWitte, Planning Committee Chair, stated the Committee had met on November 17 and approved agenda item 12) discontinuance of the Advanced Systems Technology Associate of Applied Science Degree and agenda item 13) discontinuance of the Polysomnography Certificate of Achievement Program. He stated the Committee also received a report on CNM Glass, a new teaching technology offered for faculty.

Ms. Garcia, Executive Committee member, stated the committee had met on November 23 and approved the Governing Board meeting agenda.

#### RESOLUTION 2015-73, MID-YEAR BUDGET ADJUSTMENT REQUEST

Ms. Moore introduced for consideration Governing Board Resolution 2015-73, Mid-year Budget Adjustment Request (see pages 30965-30969). Tracy Hartzler, budget director, presented the resolution that would be submitted to the New Mexico Higher Education Department on December 15 if approved. She stated the mid-year request adjusted tuition and fee revenues which were lower than initially

anticipated along with other adjustments necessary to align the budget. Mr. Matteucci made and Ms. Garcia seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Ms. Garcia—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### RESOLUTION 2015-74, DISCONTINUANCE OF ADVANCED SYSTEMS TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE PROGRAM

Ms. Moore introduced for consideration Governing Board Resolution 2015-74, Discontinuance of Advanced Systems Technology Associate of Applied Science Program (see pages 30970-30974). John Bronisz, dean of the School of Applied Technologies, stated the program had a history of low enrollment, low graduation rates relative to declared majors and only fair-to-poor job outlook. He noted that refinement and marketing efforts did not improve enrollment. Mr. Bronisz stated the department was creating a teach-out schedule for students currently enrolled and stated that should the demand for graduates change, the program could be restarted. Mr. DeWitte made and Ms. Garcia seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Ms. Garcia—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### RESOLUTION 2015-75, DISCONTINUANCE OF POLYSOMNOGRAPHY CERTIFICATE

Ms. Moore introduced for consideration Governing Board Resolution 2015-75, Discontinuance of Polysomnography Certificate (see pages 30975-30976). Tamra Mason, dean of the School of Health, Wellness & Public Safety, stated the program was designed as a post-licensure certificate requiring students to be licensed respiratory therapists. She stated there was very low student interest and low enrollment and requested discontinuance. She noted that the School was redesigning the program as an associate degree program, removing the post-licensure requirement. Ms. Mason stated no teach-out would be required since no students were currently enrolled. Mr. DeWitte made and Ms. Trujillo seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Ms. Garcia—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### RESOLUTION 2015-76, NOTICE OF MEETINGS

Ms. Moore introduced for consideration Governing Board Resolution 2015-76, Notice of Meetings (see pages 30977-30980). President Winograd presented the resolution that outlines how CNM would meet state regulations related to postings of public meetings. She noted there were no changes from last year's notice. Ms. Garcia made and Mr. DeWitte seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Ms. Garcia—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### RESOLUTION 2015-77, BOARD MEETING SCHEDULE FOR 2016

Ms. Moore introduced for consideration Governing Board Resolution 2015-77, Board Meeting Schedule for 2016 (see pages 30981-30982). Dr. Winograd presented the resolution, stating the schedule for Governing Board meetings would continue to rotate among all of the campuses and the Workforce Training Center. Ms. Garcia made and Ms. Trujillo seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Ms. Garcia—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

#### BOARD COMMENT

Ms. Garcia stated she was wearing three TVI and CNM lapel pins to honor CNM's 50<sup>th</sup> Anniversary. She stated she enjoys reflecting on how TVI began as a vocational school and also enjoyed all the publications and photos that were shared during the 50<sup>th</sup> year celebration. Mr. DeWitte thanked the Workforce Training Center staff for offering the ICD-9 to ICD-10 training for Presbyterian Healthcare Services employees, which he said is very important to the healthcare industry. Mr. Kaufman stated he was proud to be part of CNM and thanked everyone for their hard work and wished everyone a restful holiday break. Ms. Trujillo stated she served on the TVI Governing Board when the Workforce Training Center was being proposed and planned. She also stated she was proud to be on the CNM Governing

Board and thanked everyone for their service and asked those present to be sure to share her thanks and appreciation with other employees not able to attend the meeting. Ms. Moore stated she enjoyed a recent conversation she had with Max Salazar's son about the history of TVI, now CNM. She noted that the Values Statement was printed on the back side of her reflections. President Wingorad presented a CNM Candy Dish Award to Michael Carrico, who announced his resignation from the Modrall, Sperling Law Firm. He had also served as CNM's legal counsel.

NEXT MEETING ANNOUNCEMENT

Ms. Moore announced that the next regular meeting of the Governing Board would be Tuesday, January 12, 2016, at 5 p.m., at the Main Campus, Richard Barr Board Room, 835 Buena Vista Drive SE, Albuquerque, New Mexico. She also announced items to be considered for the January 12 agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by December 11.

ADJOURNMENT

The meeting adjourned at 5:52 p.m.

APPROVED:

ATTEST:

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Chair

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Secretary