

The Governing Board of Central New Mexico Community College convened for a regular meeting on January 13, 2015, at 5 p.m., at Main Campus, Richard Barr Board Room, Student Resource Center, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. DeWitte, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Diana Chavez, clerk of the Board, called roll.

Present: Michael D. DeWitte, Chair
Deborah L. Moore, Secretary
Pauline J. Garcia
Penelope S. Holbrook
Blair L. Kaufman
Robert P. Matteucci, Jr.
Absent: Mark D. Armijo, Vice Chair

PUBLIC COMMENT

There were no requests for public comment.

STATEMENT OF CLOSED MEETING

Mr. DeWitte stated that the Governing Board met in closed session on January 5, 2015, to discuss collective bargaining and personnel matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H) (5) and 10-15-1 (I)(2), and the personnel discussion was closed pursuant to Sections 10-15-1 (H)(2) and 10-15-1 (I)(2) New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). The meeting related only to those matters listed on the notice of meeting and no action was taken.

APPROVAL OF THE AGENDA

Mr. DeWitte introduced for consideration approval of the agenda. Ms. Garcia made and Mr. Kaufman seconded a motion to approve the agenda. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the December 9, 2014, meeting and Resolution 2015-01, Employment of Personnel

Mr. DeWitte introduced for consideration approval of the minutes of the December 9, 2014 meeting (see pages 30176-30179), and Resolution 2015-01, employment of personnel (see pages 30284-30285). Mr. Kaufman made and Ms. Moore seconded a motion to approve the items jointly. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine Winograd began her report by welcoming everyone to the first Governing Board meeting of 2015 and CNM's 50th Anniversary year (see pages 30286-30287). She presented the CNM Candy Dish Awards to John Mierzwa and Karen Tubb of the STEMulus Center for their efforts in making the Deep Dive Coding Bootcamp a success. She stated that 11 early-stage businesses would begin the first Ignite Community Accelerator program January 19. Dr. Winograd stated that the 2015 Legislative Session begins January 20 and it was still unknown what the revenue availability would be for higher education. She also noted she supported President Obama's announcement to make community college education more accessible, stating it would help bolster the economy in New Mexico and across the country. President Winograd has spoken to KRQE and Albuquerque Business First about the plan

and will be on KNME's New Mexico In Focus later in the month for the same reason. She announced that Spring Term would begin Tuesday, January 20, with enrollment nearing 23,500 students. She said she was hopeful for a late surge in enrollment that would bring the College closer to the 25,661 enrollment of Spring 2014. Lastly, she noted that CNM would be closed on Monday, January 19, in honor of Martin Luther King, Jr. Day.

Board Committee Reports

Mr. Kaufman, Audit Committee Chair, stated the Committee had met on December 18 and heard a consulting report regarding the Film Program.

Ms. Garcia, Capital Outlay Committee member, stated the Committee had met on December 15 and considered agenda item 12) vendor selection for the 2015 Desktop & Laptop Purchases; and agenda item 13) vendor selection for Talent Management Software.

Ms. Moore, Finance Committee Chair, stated the Committee had not met in December.

Ms. Holbrook, Planning Committee member, stated the committee had met on December 15 and received a report on Enrollment Services and Baseline Software that allows the College to plan four terms in advance.

Mr. DeWitte, Executive Committee Chair, stated the committee had met on December 17 and approved Employee Handbook and Governing Board Handbook revisions for full Board consideration as agenda items 9, 10 and 11. He stated the committee also approved the Governing Board agenda.

RESOLUTION 2015-02, SIGNATURE AUTHORITY

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-02, Signature Authority (see pages 31288-31289). Loretta Montoya, comptroller, requested approval to adjust the banking signature authority listing due to staffing changes and the addition of Randall Sonnamaker, senior accounting director. Ms. Moore made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2015-03, REVISION TO THE EMPLOYEE HANDBOOK SECTION III: EMPLOYMENT POLICIES 3.08 BACKGROUND CHECKS

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-03, revision to the Employee Handbook Section III: Employment Policies 3.08 Background Checks (see pages 30290-30292). Denise Montoya, executive director for Human Resources, stated as a result of an ongoing review of the Employee Handbook, administration is seeking approval to add a policy allowing background checks on all finalist candidates for CNM positions, current employees vying for upgrades and/or transfers and also allow for general periodic background checks. Ms. Moore made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2015-04, REVISION TO THE EMPLOYEE HANDBOOK SECTION IV: CODE OF CONDUCT AND WORKPLACE BEHAVIOR 4.06 CONSENSUAL RELATIONSHIPS

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-04, revision to the Employee Handbook Section IV: Code of Conduct and Workplace Behavior 4.06 Consensual Relationships (see pages 30293-30294). Ms. Montoya presented the resolution and stated a new policy was being proposed to address consensual relationships on campus. She stated the policy requires employees to disclose any current consensual or romantic relationships to their immediate supervisor that may pose a potential conflict of interest. Ms. Moore made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2015-05, REVISION TO NEPOTISM POLICY IN THE GOVERNING BOARD HANDBOOK AND THE EMPLOYEE HANDBOOK

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-05, revision to Nepotism Policy in the Governing Board Handbook and the Employee Handbook (see pages 30295-30297). Ms. Montoya presented the resolution and stated that the proposed updated language includes family members as defined in state statute and the proposed changes would be identical for both the Employee Handbook and Governing Board Handbook. Ms. Garcia made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2015-06, VENDOR SELECTION FOR DESKTOP & LAPTOP PURCHASES

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-06, Vendor Selection for Desktop & Laptop purchases (see pages 30298-30299). Gilbert Rivera, senior buyer, stated a request for quotes for the proposed purchase resulted in two quotes. He stated Hewlett-Packard Company presented the lowest quote and he requested approval to award the purchase to Hewlett-Packard Company for a total cost of \$1,908,242.81. Ms. Garcia made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2015-07, VENDOR SELECTION FOR TALENT MANAGEMENT SOFTWARE

Mr. DeWitte introduced for consideration Resolution 2015-07, Vendor Selection for Talent Management Software (see pages 30300-30327). Mr. Rivera stated a request for proposal resulted in one response from Ellucian Company L.P., for the software purchase in the amount of \$1,360,000 plus gross receipts tax and requested approval to award the project to Ellucian Company L.P. Mr. Kaufman made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

BOARD COMMENT

Ms. Moore stated she spoke at the Dr. Martin Luther King, Jr., Cultural Council Soiree event and thanked CNM employees that were involved. Mr. DeWitte stated he, Ms. Garcia and Mr. Matteucci attended an Albuquerque Public Schools committee meeting regarding the search for a new superintendent. He stated CNM was mentioned several times in the meeting and thanked everyone for the continued collaboration with APS.

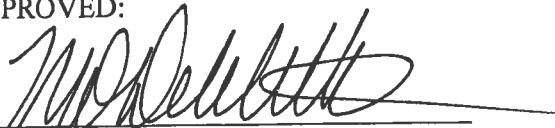
NEXT MEETING ANNOUNCEMENT

Mr. DeWitte announced that the next regular meeting of the Governing Board would be Tuesday, February 10, 2015, at 5 p.m., at the Joseph M. Montoya Campus, Room H-126, 4700 Morris NE, Albuquerque, New Mexico. He also announced items to be considered for the February 10 agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by January 26.

ADJOURNMENT

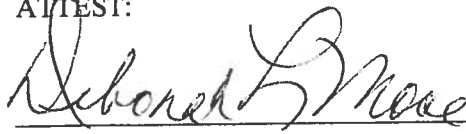
The meeting adjourned at 5:23 p.m.

APPROVED:



 Chair

ATTEST:



 Secretary