

The Governing Board of Central New Mexico Community College convened for a regular meeting on November 11, 2014, at 5 p.m., at the Main Campus, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. DeWitte, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. In honor of Veterans' Day, the Kirtland Air Force Base Honor Guard presented the flags.

Diana Chavez, clerk of the Board, called roll.

Present:	Michael D. DeWitte, Chair Pauline J. Garcia Penelope S. Holbrook Blair L. Kaufman Robert P. Matteucci, Jr.
Absent:	Mark Armijo, Vice Chair Deborah L. Moore, Secretary

PUBLIC COMMENT

There were no requests for public comment.

STATEMENT OF CLOSED MEETING

Mr. DeWitte stated that the Governing Board met in closed session on November 3, 2014 to discuss collective bargaining and personnel matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H) (5) and 10-15-1 (I)(2), and the personnel discussion was closed pursuant to Sections 10-15-1 (H)(2) and 10-15-1 (I)(2) New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). The meeting related only to those matters listed on the notice of meeting and no action was taken.

APPROVAL OF THE AGENDA

Mr. DeWitte introduced for consideration approval of the agenda. Ms. Garcia made and Mr. Kaufman seconded a motion to approve the agenda. The vote on the motion was: Mr. DeWitte—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the October 14, 2014, meeting and Resolution 2014-72, Employment of Personnel

Mr. DeWitte introduced for consideration approval of the minutes of the October 14, 2014 meeting (see pages 30100-30102), and Resolution 2014-72, employment of personnel (see pages 30139-30140). Ms. Holbrook made and Mr. Kaufman seconded a motion to approve the items jointly. The vote on the motion was: Mr. DeWitte—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine Winograd began her report by thanking Katherine Ulibarri who served as acting president during President Winograd's sabbatical (see pages 30141-30142). She thanked everyone for attending the Winter Reception prior to the Board meeting and thanked them for their service to CNM. She recognized all military veterans, especially those who are CNM employees and students for their service to our country, and also the staff that assisted in the Veterans' Resource Fair. Lastly, she thanked the Kirtland Air Force Base Honor Guard for the Presentation of the Colors. Dr. Winograd presented the CNM Candy Dish Awards to the following individuals:

- Staff in the Vet Success Center for their support of CNM’s veteran students: J.R. Romero, Ian Scott, Nicholas Alderete and Courtney Adair.
 - Shawn Armijo, Laura Garcia, Ramon Pazos, Alan Huppmann, Sophia Rider, Cheyenne Cavell and Myriah Mascarenas—workstudy students in the Vet Success Center were also recognized and presented a CNM hat.
- Faculty and staff from the EMS Program for their recent successful accreditation visit: Jessica Medrano, Joy Cherry, Kyle Cole, Sean Haaverson, Kathy Kaestner, Rebekah Moskowitz and Beth Richardson.
- Applied Technologies faculty and an advisor who helped with the Career Technical Education Summer Camp: Kay Hamby, Jennifer Klecker, Denise Ojeda, Eric Barros, Russell Johnson, Ron Forstbauer and Joseph Hirschfeld
- Jim Johnson, Psychology faculty, was honored for his efforts in developing a Mental Health First Aid Workshop that was used to train over 240 people including CNM students, faculty and staff, as well as the Mayor of Albuquerque and some city employees.

Dr. Winograd announced that November was also American Indian Heritage Month and the Isleta Pueblo Color Guard participated in the Veterans’ Day flag ceremony and a documentary “Urban Rez” was being shown on campus. She also mentioned that a Native American Student Resource Fair and an Introduction to Traditional Culture Community Luncheon were also scheduled on campus. President Winograd stated that the inaugural 12-week IGNITE Community Accelerator program was accepting applications through December 5 from entrepreneurs with business ideas or individuals who own businesses that are less than three years old. Lastly, she encouraged participation in the Fall Graduation Ceremony that would be taking place on December 6 at Tingley Coliseum.

Board Committee Reports

Mr. Kaufman, Audit Committee Chair, stated the Committee had met on October 20 to hear the exit conference from the external auditors and to consider the external audit. He stated it should be available for full Board consideration in December.

Ms. Garcia, Capital Outlay Committee member, stated the Committee met on October 20 and considered the Power Purchase agreement for the Solar Array Project at the Westside Campus and to discuss the Memorandum of Agreement between CNM, Albuquerque Public Schools and the Native American Community Academy.

Mr. Matteucci, Finance Committee member, stated the Committee met on October 23 and heard a quarterly budget status report and a funding formula update.

Ms. Holbrook, Planning Committee member, stated the committee had met on October 21 and heard updates on the Universal Design Action Project and the Student Engagement Action Project. She stated the Committee also received a report from Job Connection Services including data collection efforts that were in place for contacting and surveying CNM graduates.

Mr. DeWitte, Executive Committee Chair, stated the committee had met on October 29 and reviewed the Academic Calendar for the College, considered revisions to the Employee Handbook and approved the Board meeting agenda.

RESOLUTION 2014-73, SOLAR ARRAY PROJECT AT WESTSIDE CAMPUS

Mr. DeWitte introduced for consideration Governing Board Resolution 2014-73, Solar Array Project at Westside Campus (see pages 30143-30155). Luis Campos, executive director for the Physical Plant Department, stated CNM is a leader of renewable energy training and has developed cutting edge solar training courses available for both beginners and advanced professionals in the solar industry. He also stated that CNM would be developing curriculum around the design, operation, installation and maintenance on commercial and utility solar arrays. Mr. Campos noted that CNM was seeking to enter into a power purchase agreement for a 1 megawatt solar array to be located at the Westside Campus that would allow CNM to lock in energy rates below current PNM prices and provide 67% of the existing electric usage at the campus with no upfront capital investment. He said the project would be a large part of curriculum development and would serve as a living laboratory for training opportunities. The

proposed location was a 20-acre track south of the campus that would be leased to a solar developer. He reported that CNM had entered into the Renewable Energy Credits Incentive Agreement which would provide the College \$38,250 a year over the next 8 years. He noted that in order for CNM to receive the incentive credits, the project must be installed and operational by April 30, 2015. Mr. Campos requested Board approval to seek a power purchase agreement provider and to lease a portion of the property. Ms. Garcia made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2014-74, REVISIONS TO THE EMPLOYEE HANDBOOK SECTION 6.01 EDUCATIONAL BENEFITS

Mr. DeWitte introduced for consideration Governing Board Resolution 2014-74, revisions to the Employee Handbook Section 6.01 Educational Benefits (see pages 30156-30161). Denise Montoya, executive director for Human Resources, introduced Michael Anaya, policy and procedure analyst, and presented proposed changes that would offer full-time employees and dependents flexibility in using the tuition waiver benefit for up to nine credit hours per calendar year if they are not enrolled in a degree or certificate program. She explained employees could choose to take all nine credit hours in one term or spread it out over a full year. Ms. Montoya also reviewed proposed language that would grant part-time employees a tuition waiver of up to four credit hours per calendar year if they are not enrolled in a degree or certificate program. She noted that employees are allotted more credit hours per calendar year if they are enrolled in a degree or certificate program. Mr. Kaufman made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2014-75, ACADEMIC CALENDARS

Mr. DeWitte introduced for consideration Governing Board Resolution 2014-75, Academic Calendars (see pages 30162-30165). Alexis Kerschner Tappan, special assistant to the president, requested approval of minor revisions to the 2015-16 academic calendar, moving the last day of the terms from Saturdays to Sundays for the 2016-17 academic year and to adopt the 2016-17 and 2017-18 academic calendars in final form. Ms. Garcia noted a date error in August 2016 and Ms. Kerschner Tappan stated the correction would be made prior to distribution. Ms. Garcia made and Mr. Matteucci seconded a motion to approve the resolution as amended. The vote on the motion was: Mr. DeWitte—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

RESOLUTION 2014-76, ELECTION PROCLAMATION

Ms. Moore introduced for consideration Governing Board Resolution 2014-76, Election Proclamation (see pages 30166-30175). Samantha Sengel, chief community engagement officer, requested approval of the resolution that calls for the February 2015 Governing Board election for District Seats 2, 4 and 6. She stated legal council had developed the proclamation and it was reviewed and approved by the Bernalillo County Clerk's Office, meeting all statutory requirements for the election. She stated the election will be shared with the Albuquerque Public Schools Board election and registered voters could vote at any of the 36 consolidated polling sites. Mr. Kaufman made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

BOARD COMMENT

Ms. Garcia stated she attended the Association of Community College Trustees Congress in Chicago in October. She attended many sessions related to federal student loans and cohort default rates, as well as sessions on the Federal Reauthorization of Higher Education Act.

NEXT MEETING ANNOUNCEMENT

Mr. DeWitte announced that the next regular meeting of the Governing Board would be Tuesday, December 9, 2014, at 5 p.m., at the Workforce Training Center, Room 207, 5600 Eagle Rock Ave. NE, Albuquerque, New Mexico. He also announced items to be considered for the December 9 agenda should

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be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by November 24.

ADJOURNMENT

The meeting adjourned at 5:36 p.m.

APPROVED:

ATTEST:

Chair

Secretary