

The Governing Board of Central New Mexico Community College convened for a regular meeting on December 11, 2012, at 5 p.m., at the Main Campus, Student Resource Center, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. Kaufman, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Blair L. Kaufman, Chair
 Michael D. DeWitte, Vice Chair
 Deborah L. Moore, Secretary
 Mark Armijo
 Penelope S. Holbrook
 Robert P. Matteucci
 Janet W. Saiers

PUBLIC COMMENT

There were no requests for public comment.

APPROVAL OF THE AGENDA

Mr. Kaufman introduced for consideration approval of the agenda. Ms. Saiers made and Mr. Armijo seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the November 13, 2012, meeting and Resolution 2012-73, Employment of Personnel

Mr. Kaufman introduced for consideration approval of the minutes of the November 13, 2012, meeting (see pages 28048-28050) and Resolution 2012-73, employment of personnel (see pages 28118-28119). Mr. DeWitte made and Ms. Holbrook seconded a motion to approve the items jointly. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine W. Winograd began her report by presenting the CNM Candy Dish Award to faculty members John Wright, Bill Havins and Erika Kearns, and Jennifer McDonald, assistant director of Outreach Services, for their involvement in the First Annual Conference on Teaching and Learning at the Albuquerque Convention Center (see pages 28120-28121). She also recognized Lori Nawman, Human Resources representative, for delivering holiday gifts to Security officers on Thanksgiving Day. She announced CNM received the Vision Award from the New Mexico Chapter of the NAIOP, a national commercial real estate association that recognizes organizations for their economic contributions to the state. Dr. Winograd thanked everyone for attending the fall graduation ceremony. She stated Mayor Richard Berry addressed the 620 graduates who participated in the ceremony. President Winograd reported that CNM students and employees teamed up with Albuquerque Police Department for an effort called "Operation Hope, making much-needed improvements to an elderly woman's home. She thanked Sharon Gordon, Director of Service Learning, Phi Theta Kappa & SkillsUSA, for gathering students to help with this project. Dr. Winograd announced an ongoing toy and coat drive sponsored by the Executive Council of Students. Donations may be dropped off at any CNM Connect office. She thanked everyone for a successful year and wished everyone a happy holiday.

Board Committee Reports

Mr. Kaufman, Audit Committee chair, stated the committee had not met in November; however, the Committee did meet in October and considered and approved agenda item 7—external audit.

Ms. Holbrook, Capital Outlay Committee chair, stated the committee had not met in November.

Ms. Moore, Finance Committee chair, stated the committee had met on November 26 and considered and approved agenda item 10—revision to the Employee Compensation Plan.

Mr. DeWitte, Planning Committee chair, stated the committee had met on November 20 and considered agenda item 8—modification to the Biotechnology degree and certificate of completion programs; and agenda item 9—program eliminations.

Mr. Kaufman, Executive Committee chair, stated the committee had met on November 28 to consider the Board meeting agenda.

RESOLUTION 2012-74, EXTERNAL AUDIT

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-74, External Audit (see pages 28122-28189). Amy Cherne of Abeyta, Weiner & Cherne P.C. Certified Public Accountants, presented the 2011-2012 external audit report, stating that the financial records for both CNM and the CNM Foundation were reviewed. She stated the College was given an unqualified opinion, meaning the financial statements give a true and fair view of the College's financial practices. She reported no significant findings in the financial statements. Ms. Cherne reported findings in the "other matter" categories that were non-significant findings or material weaknesses and reviewed each one in detail. She also reported a repeat finding from 2011 which involved ERB reporting and stated management has responded and all matters are being corrected. Ms. Cherne stated that in review of the CNM Foundation financial statements, no findings were reported. Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-75, MODIFICATION TO BIOTECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE AND BIOTECHNOLOGY POST DEGREE CERTIFICATE OF COMPLETION

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-75, modification to Biotechnology Associate of Applied Science Degree and Biotechnology Post Degree Certificate of Completion (see pages 28190-28203). Richard Calabro, dean of the School of Math, Science & Engineering, requested approval of the resolution that would change the above mentioned degree and certificate as a result of the program review. He recommended that both the Associate of Applied Science Degree and the Certificate be modified to constitute a new Biotechnology concentration that would be transferrable to the Bachelor of Science degree in Biology at the University of New Mexico. He stated the curriculum modifications would result in renaming both offerings to Biotechnology Associate of Science Degree and Biotechnology Certificate of Completion. Mr. DeWitte made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-76, PROGRAM ELIMINATIONS

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-76, program eliminations (see pages 28204-28207). Erica Volkers, dean of the School of Communications, Humanities & Social Sciences requested approval to discontinue the Alternative Teacher Licensure: Early Childhood Certificate as a result of the program review that included low demand, low enrollment and changes in regulations for alternative licensure for early childhood. John Bronisz, dean of the School of Applied Technologies, discussed the program review results for the Landscape Construction Crew Leadership Certificate of Completion and Landscape Maintenance Crew Leadership Certificate of Completion and included low graduation rates, low enrollment and declared majors, inconsistent job placement and faculty load reduction due to low enrollment/class cancellations. He stated administration was recommending discontinuing the program by the end of Summer 2013; however, courses that could

potentially be offered at the Workforce Training Center will be identified. Ms. Saiers made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-77, REVISION TO THE 2012-13 EMPLOYEE COMPENSATION PLAN

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-77, revision to the 2012-13 Employee Compensation Plan (see pages 28208-28211). Katherine Ulibarri, vice president for Finance & Operations, requested approval of the revision that would modify the salary for workstudy student employees to the new Albuquerque minimum wage that would take effect in January 2013. She stated the differential in pay from the two levels of student employees would be maintained. Mr. DeWitte made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-78, NOTICE OF PUBLIC MEETINGS

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-77, Notice of Public Meetings (see pages 28212-28215). President Winograd presented the resolution that outlines how CNM would meet state regulations on postings of public meetings. Ms. Saiers suggested the meeting notices be posted at all campuses. Dr. Winograd stated that language in the resolution should remain as is, listing the LSA Building as the official location for posted meeting notices; however, copies would be sent to all campus for posting. Mr. DeWitte made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-79, BOARD MEETING SCHEDULE FOR 2013

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-79, Board Meeting Schedule for 2013 (see pages 28216-28217). President Winograd presented the resolution, stating the schedule for Governing Board meetings would continue to rotate among all of the campuses. She stated the locations varied from previous schedules to accommodate scheduled classes and upcoming building renovations. Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

BOARD COMMENT

Mike DeWitte stated the National Association of Industrial and Office Properties (NAIOP) consisted of developers, architects, constructors, etc., and the Vision Award was a very competitive process. He stated that as CNM was considered, there was ease in consensus in selecting CNM not only for its buildings, but for its leadership.

NEXT MEETING ANNOUNCEMENT

Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, January 8, 2012, at 5 p.m., at the Student Resource Center, Richard Barr Board Room, Main Campus, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the December agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by December 18.

ADJOURNMENT

Mr. Kaufman adjourned the meeting at 5:43 p.m.

APPROVED:

ATTEST:

Chair

Secretary