

The Governing Board of Central New Mexico Community College convened for a regular meeting on February 14, 2012, at 5 p.m., in the Richard Barr Board Room, Student Resource Center, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. Kaufman, Chair, called the meeting to order at 5:05 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Blair L. Kaufman, Chair
 Penelope S. Holbrook, Vice Chair
 Mark Armijo
 Michael D. DeWitte
 Robert P. Matteucci
 Deborah L. Moore

APPROVAL OF THE AGENDA

Mr. Kaufman introduced for consideration approval of the agenda. Mr. DeWitte made and Ms. Holbrook seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the January 10, 2012, meeting, Resolution 2012-04, Employment of Personnel and Resolution 2012-05, Deletion of Inventory

Mr. Kaufman introduced for consideration approval of the minutes of the January 10, 2012, meeting (see pages 27394-27396), Resolution 2012-04, employment of personnel (see pages 27410-27411), and Resolution 2012-05, deletion of inventory (see pages 27412-27427). Mr. Matteucci made and Mr. Armijo seconded a motion to approve the items jointly. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine W. Winograd began her report by recognizing CNM student Jillian Roach for being named to the New Mexico All-State Academic Team (see pages 27428-27429). She was one of 31 students who were honored during the 2012 New Mexico Legislature. The honor leads to scholarships to further her education. President Winograd congratulated Xeturah Woodley, interim dean of the School of Communications, Health and Social Sciences, for being selected as the new Vice President at the Community College of Aurora. She thanked her for her many years of service to CNM. She reported that CNM employees donated more than \$123,000 to the Leading the Way Campaign, and she thanked Phillip Bustos, vice president for Student Services, and Rich Calabro, dean of the School of Math, Science and Engineering, for leading the campaign. President Winograd shared positive comments from various legislators about CNM and she thanked CNM faculty and staff for their dedication to the college. She stated the state's proposed budget had been submitted to Governor Martinez and she had until March 7 to take action. Dr. Winograd shared some upcoming activities that would be held on CNM campuses during Black History Month and invited everyone to participate. Lastly, she stated a blog had been developed for discussions about the academic calendar.

Board Committee Reports

Mr. Kaufman, Audit Committee chair, stated the committee had met on January 19 and reviewed agenda item 6—Internal Audit Report 2012-01-Construction Change Order Audit.

Mr. Armijo reported on behalf of Ms. Holbrook, Capital Outlay Committee chair, and stated the committee had met in closed session on January 24 to discuss the lease agreement between CNM and CTS Corporation—agenda item 15.

Ms. Moore, Finance Committee chair, stated the committee had met on January 26 and discussed the second quarter financial report from administration and budget projections for the 2013 fiscal year.

Mr. DeWitte, Planning Committee chair, stated the committee had met on January 15 and heard a Security and Safety report.

Mr. Kaufman, Executive Committee vice chair, stated the committee had met on February 1 to consider the Board meeting agenda.

VENDOR SURVEY REPORT

Katherine Ulibarri, vice president for Finance and Operations, presented the results of the recent Vendor Satisfaction Survey (see pages 27430-27440). She stated the survey was conducted in January 2012 as part of a larger Vendor Customer Service Plan in the Finance and Operations Division. The survey was meant to determine the satisfaction of vendors who have served CNM in the last 36 months. Ms. Ulibarri explained that 42 percent of vendors responded and the overall response was positive. Vendors indicated that they are satisfied with their relationship with CNM. She stated that some comments reinforced the need for more rapid payment from CNM, which the college is addressing.

RESOLUTION 2012-06, INTERNAL AUDIT REPORT 2012-01—CONSTRUCTION CHANGE ORDER AUDIT

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-06, Internal Audit Report 2012-01—Construction Change Order Audit (see pages 27441-???-27453). Allen Leatherwood, director of Internal Audit, presented the resolution and explained the audit scope and reviewed change order regulations for large construction projects. He stated management was working to correct the four findings listed within the report. Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2012-07, APPOINTMENT OF DISTRICT 2 BOARD MEMBER

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-07, appointment of District 2 Board Member (see page 27454). Mr. Kaufman explained the vacancy on the Board resulted from the untimely passing of Dr. John Mondragon. He stated applications were accepted from the community at large to fill the vacancy. The Board evaluated the four applications that were received. Ms. Holbrook made and Mr. DeWitte seconded a motion to select Janet W. Saiers to fill the vacancy in District 2. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

PUBLIC COMMENT

Nine current and past faculty members addressed the board regarding a personnel matter.

BOARD COMMENT

No comments.

NEXT MEETING ANNOUNCEMENT

Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, March 13, 2012, at 5 p.m., Main Campus, Student Resource Center, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the March agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by February 27.

CLOSED SESSION

Ms. Moore made and Mr. DeWitte seconded a motion for the Governing Board to postpone the open meeting and convene in closed session to discuss a real estate matter. Roll call vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried. The Board entered closed session at 6:05 p.m.

The Governing Board reconvened open session at 6:35 p.m.

Mr. Kaufman stated that the Governing Board met in closed session on February 14, 2012, to discuss a lease agreement. The meeting was closed pursuant to Section 10-15-1 (H)(8), New Mexico Statutes Annotated 1978. The meeting related only to those matters listed on the notice of meeting and no action was taken.

CONSIDERATION OF GOVERNING BOARD RESOLUTION 2012-08, LEASE AGREEMENT

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-08, Lease Agreement (see pages 27455-29486) Ms. Ulibarri requested approval of a new lease between CNM and CTS Corporation for the property at 4800 Alameda Blvd. She stated with approval, administration would seek New Mexico State Board of Finance approval as required by state law. Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

Mr. Kaufman adjourned the meeting at 6:35 p.m.

APPROVED:

ATTEST:

Chair

Secretary