

The Governing Board of Central New Mexico Community College convened for a regular meeting on August 10, 2010, at 5 p.m. in the Smith Brasher Hall auditorium, 717 University Boulevard SE, Albuquerque, New Mexico.

Mr. Matteucci called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present:	Robert P. Matteucci, Chair Penelope S. Holbrook, Vice Chair John B. Mondragon, Secretary Michael D. DeWitte Deborah L. Moore Carmie Lynn Toulouse
Absent:	Blair L. Kaufman

APPROVAL OF THE AGENDA

Mr. Matteucci introduced for consideration approval of the agenda. Mr. DeWitte made and Ms. Holbrook seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the July 20, 2010, meeting and Resolution 2010-45, Employment of Personnel

Mr. Matteucci introduced for consideration approval of the minutes of the July 20, 2010, meeting (see pages 26262-26264) and Resolution 2010-45, employment of personnel (see pages 26316-26317). Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the items jointly. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine W. Winograd began her report by recognizing and thanking Bill Pletsch, instructor, for his year-long role as Faculty Senate chair and his service on President's Council (see pages 26318-26319). She stated Barton Bond, instructor in the School of Applied Technologies, would be replacing Mr. Pletsch as Faculty Senate chair. Dr. Winograd introduced Pam Etre-Perez, recently appointed dean of the School of Adult and General Education. She stated early enrollment for the fall term was 23,386 on August 10 compared to 20,096 the same date last year. She announced no funding was received for a new TRiO Student Support Services site at the Joseph M. Montoya Campus; however, CNM's TRiO program would continue to receive full funding from the Department of Education for the next five years. President Winograd announced the Rio Rancho Campus grand opening would take place on August 27 from 4 – 6 p.m. with an open house scheduled on August 28 from 10 a.m. to 12 p.m. The campus would begin holding classes on August 30. She stated the Student Resource Center would open on August 30 with a grand opening celebration on August 31 in conjunction with the annual Welcome Back Days. Lastly, Dr. Winograd encouraged employees to participate in the New Mexico Higher Education Department's town hall meeting on the State Master Plan for Higher Education scheduled on August 16 at 4 p.m. at the Workforce Training Center.

Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on July 21. She said the committee received a final draft report on the participation agreements, and also considered the 2010-2011 Audit Plan—agenda item 7. She stated that the committee also discussed changes to the Audit Charter that is still in process, and that the next meeting was scheduled for August 18 at 3 p.m.

Mr. DeWitte reported on behalf of Capital Outlay Committee Chairman Blair Kaufman. He stated the committee met on July 27 and discussed two awards for construction manager at risk projects—the Westside Phase III Instructional Facility—agenda item 8; and the renovation of the 4700 Alameda Business Center Phase I—agenda item 9.

Ms. Toulouse, Finance Committee chair, stated the committee met on July 22 and discussed the final enrollments for the State's funding formula band. She stated CNM could expect a \$1.6 million cut stemming from the state-mandated budget reduction of 3.2 percent. She said the committee also reviewed the 2010-11 preliminary budget status report. The next meeting was scheduled for August 26 at 5 p.m.

Dr. Mondragon, Planning Committee chair, stated the committee had met on August 4 and heard a Safety and Security Report that would be discussed as item 5c on the agenda.

Mr. Matteucci, Executive Committee chair, stated the committee had met on July 29 and adopted the agenda for the Board meeting.

Security and Safety Report

Robert Brown, vice president for Administrative Services, reported on the current efforts and future plans for improving security and safety measures on campuses. He stated 60 surveillance cameras have been installed at Main Campus and 62 code blue phones and 120 red emergency phones are available on all campuses. He stated the new dispatch center would be operational in September 2010, and a security audit completed by the state's homeland security department was available for viewing on their website.

RESOLUTION 2010-46, ACCEPTANCE OF CARL D. PERKINS FUNDS

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-45, acceptance of Carl D. Perkins Funds (see pages 26320-26321). Audrey Gramstad, director of Distance Learning and Special Projects, stated that state statute requires formal acceptance of the Carl D. Perkins allocation be documented in Governing Board meeting minutes. She stated CNM's allocation for 2010-2011 was \$1,332,472 that represents a \$36,260 increase from last year's allocation. Mr. DeWitte made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

RESOLUTION 2010-47, 2010-2011 AUDIT PLAN

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-47, 2010-2011 Audit Plan (see pages 26322-26340). Ms. Holbrook presented the resolution and stated that the audit plan was developed by the director of internal audit and reviewed and approved by the Audit Committee. Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

RESOLUTION 2010-48, SELECTION OF CONSTRUCTION MANAGER AT RISK FOR CNM'S WESTSIDE PHASE III INSTRUCTIONAL FACILITY

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-48, selection of construction manager at risk for CNM's Westside Phase III instructional facility (see pages 26341-26408). Charlotte Gensler, director of Purchasing, requested approval of the resolution stating the top firm was selected following a request for proposal process, and it was reviewed and approved by the Capital Outlay Committee. Ms. Toulouse made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

RESOLUTION 2010-49, SELECTION OF CONSTRUCTION MANAGER AT RISK FOR THE RENOVATION OF THE 4700 ALAMEDA BUSINESS CENTER PHASE I

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-49, selection of construction manager at risk for the renovation of the 4700 Alameda Business Center Phase I (see pages 26409-26476). Ms. Gensler requested approval of the resolution and stated that following a request for proposal process, the top firm was recommended and approved by the Capital Outlay Committee. Mr. DeWitte made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

PUBLIC COMMENT

No requests for public comment were submitted.

BOARD COMMENT

Ms. Toulouse encouraged employees to attend the New Mexico Higher Education Department town hall meeting on August 16. Mr. DeWitte supported background checks being addressed through the Human Resources Department and thanked administration and the attorney for addressing the procurement issues for the construction manager at risk contracts. He suggested annual reports from security. Dr. Mondragon thanked security personnel Ernest Chavez and Ruben Chavez for their efforts. Ms. Moore stated the Rio Rancho community was looking forward to the opening of the CNM Rio Rancho Campus, and she recognized the GED program staff for their work in improving the lives of community members.

NEXT MEETING ANNOUNCEMENT

Mr. Matteucci announced that the next regular meeting of the Governing Board would be Tuesday, September 14, 2010, at 5 p.m. in Room SV-10 at the South Valley Campus, 5816 Isleta Blvd. SW, Albuquerque, New Mexico. He also announced items to be considered for the September agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by August 30.

Mr. Matteucci adjourned the meeting at 5:33 p.m.

APPROVED:

Chair

ATTEST:

Secretary