

The Governing Board of Central New Mexico Community College convened for a regular meeting on February 19, 2008, at 5 p.m. in the auditorium of Smith Brasher Hall, 717 University Blvd. SE, Albuquerque, New Mexico.

Mr. Barr called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Richard Barr, Chair
Blair L. Kaufman, Vice Chair
Carmie Lynn Toulouse, Secretary
Jeff Armijo (absent for roll call)
Penelope S. Holbrook
Robert P. Matteucci
John B. Mondragon

APPROVAL OF THE AGENDA

Mr. Barr introduced for consideration approval of the agenda. He recommended deletion of item 11—external audit, stating the report had not yet been released by the State Auditor's Office. Ms. Toulouse made and Mr. Matteucci seconded a motion to approve the agenda as amended. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the January 8, 2008, meeting and Resolution 2008-6 Employment of Personnel

Mr. Barr introduced for consideration approval of the minutes of the January 8, 2007, meeting (see pages 24142-24144), and Resolution 2008-6, employment of personnel (see pages 24256-24257). Mr. Kaufman made and Ms. Holbrook seconded a motion to approve the items jointly. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine W. Winograd began her report by offering condolences to the victims of the shootings at Northern Illinois University (see pages 24258-24259). She stated grief counselors are available to staff and faculty at CNM and encouraged faculty, staff and students to sign up for the emergency text alert system. She stated enrollment was up 5.3 percent from spring term last year with a 12.7 percent increase in enrollment in Rio Rancho residents. Dr. Winograd reported funding from the recently convened legislative session included funding for a two-percent salary increase and an increase in funding for educational retirement, funds for inflation, a two-percent increase in tuition credit, and \$24,000 to fund free bus passes for CNM students. She thanked those involved in the CNM Journey of Excellence Conversation, including J.J. Parsons from Presbyterian Hospital, and stated suggestions were received on ways to improve the college. President Winograd announced that she would be holding Strategic Direction Conversations with faculty and staff to discuss the recently approved Strategic Direction.

Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on February 4 and approved agenda item 8—Internal Audit Report 2008-01—ITS Password Controls Audit.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had met on January 29 and approved agenda item 9—preliminary project approval for APS Security Building Renovation and agenda item 10—revised budget for the Ted Chavez Hall renovation project.

Ms. Toulouse, Finance Committee chair, reported the committee had met on January 28 and reviewed the New Mexico Higher Education Department, Department of Finance and Administration, and the Legislative Finance

Committee budget recommendations. She stated CNM's 2008-09 preliminary budget recommendations were being compiled and reviewed with the committee.

Mr. Matteucci, Planning Committee chair, stated the committee had not met in January, but would meet on February 28.

Mr. Barr, Executive Committee chair, stated the committee had met on February 6 to review the agenda for the Board meeting and consider Governing Board Handbook and Employee Handbook revisions, items 6 and 7 on the agenda.

CNM and High School Partnerships Report

Phillip Bustos, vice president for student services and Susan Murphy, vice president for academic affairs, presented a report on partnership efforts between CNM and high schools (see pages 24260-24267). Dr. Murphy reviewed in detail the variety of avenues high school students could access CNM including dual credit, college and career bound, articulated credit and drop-in programs. She reported 760 high school students are enrolled in dual credit courses. Mr. Bustos stated accuplacer assessments are available to students at the high schools and improvements are being made in the advising component once test scores are received. They responded to questions.

ACCT Legislative Summit Report

Ms. Toulouse reported on the ACCT Legislative Summit in Washington DC, where college representatives from across the country have the ability to meet with their Congressman and lobby for higher education funding and other issues. She stated the ACCT may consider holding an upcoming Leadership Institute in Albuquerque. She stated Mr. Armijo, Dr. Mondragon and President Winograd also attended the summit.

RESOLUTION 2008-7, GOVERNING BOARD HANDBOOK REVISIONS—SECTION 5.08 DANGEROUS SUBSTANCES AND SECTION 1.01 STRATEGIC DIRECTION: VISION, MISSION, VALUES AND STRATEGIC GOALS

Mr. Barr introduced for consideration Governing Board Resolution 2008-7, Governing Board Handbook revisions—Section 5.08 Dangerous Substances and Section 1.01 Strategic Direction: Vision, Mission, Values and Strategic Goals (see pages 24268-24270). Robert Brown, vice president for administrative services, presented the resolution and explained that the revision to Section 5.08—Dangerous Substances would add language that would document compliance with the Dee Johnson Clean Indoor Act. He also explained the revision to Section 1.01—Strategic Direction would replace the outdated strategic plan with the new Strategic Direction document. Mr. Matteucci made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2008-8, EMPLOYEE HANDBOOK REVISIONS—SECTION I STRATEGIC DIRECTION: VISION, MISSION, VALUES AND STRATEGIC GOALS AND SECTION 7.04 MODIFIED SCHEDULE

Mr. Barr introduced for consideration Governing Board Resolution 2008-8, Employee Handbook revisions—Section I Strategic Direction: Vision, Mission, Values and Strategic Goals and Section 7.04 Modified Schedule (see pages 24271-24273). Mr. Brown presented the resolution and explained that the revision to Section I—Strategic Direction: Vision, Mission, Values and Strategic Goals would replace the outdated strategic plan with the new Strategic Direction document. He also explained that the revision to Section 7.04—Modified Schedule would clarify that the president or the president's designee would determine the start time for an abbreviated scheduled due to inclement weather, emergency situations or other special circumstances. Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2008-9, INTERNAL AUDIT REPORT 2008-01 ITS PASSWORD CONTROLS AUDIT

Mr. Barr introduced for consideration Governing Board Resolution 2008-9, Internal Audit Report 2008-01 ITS Password Controls Audit (see pages 24274-24291). Allen Leatherwood, director of internal audit, presented the resolution and stated the audit reviewed ITS security and environmental controls and he reported 10 audit findings. He stated administration had responded to each finding and work was in progress to resolve findings. He stated that

ITS was planning to implement a password policy that would require employees to change passwords every 60 days. Following discussion, Mr. Matteucci made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2008-10, PRELIMINARY PROJECT APPROVAL FOR APS SECURITY BUILDING RENOVATION

Mr. Barr introduced for consideration Governing Board Resolution 2008-10, preliminary project approval for APS Security Building renovation (see pages 24292-24294). Mr. Brown presented the resolution and stated that the project included renovating the old APS Security Building located at Basehart and University Boulevard to house CNM's security and parking services departments. He said the facility requires roof repairs, mechanical systems and a backup generator for the dispatch center. He estimated the construction cost at \$290,000 and total project cost at \$402,918. Mr. Kaufman made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2008-11, REVISED BUDGET FOR TED CHAVEZ HALL RENOVATION PROJECT

Mr. Barr introduced for consideration Governing Board Resolution 2008-10, revised budget for the Ted Chavez Hall Renovation project (see pages 24295-24297). Mr. Brown presented the resolution and explained that an increase in material cost and the need for additional architectural modifications caused an increase in the project budget. He stated the 25-year-old building requires a new HVAC system, restroom renovations to meet current codes, roof repairs, new lighting, and electrical and architectural modifications. He estimated the new construction cost at \$2,806,728 and the total project cost at \$3,778,399.76. He also stated that because the increase exceeds 10 percent, the revised budget must be resubmitted for Higher Education Department approval. Mr. Kaufman made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

PUBLIC COMMENT

There were no requests for public comment.

BOARD COMMENT

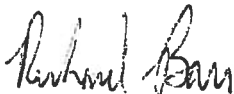
Mr. Barr stated he was pleased with increased activity regarding partnerships with secondary schools.

NEXT MEETING ANNOUNCEMENT

Mr. Barr announced that the next regular meeting of the Governing Board would be Tuesday, March 18, 2008, at 5 p.m. at Joseph M. Montoya Campus, J Building Room 124, 4700 Morris NE, Albuquerque, New Mexico. He also announced items to be considered for the March agenda should be submitted to the Board chair, the President's Office or the Marketing and Communications Office by March 3.

Mr. Barr adjourned the meeting at 5:53 p.m.

APPROVED:



Chair

ATTEST:



Secretary

