

The Governing Board of Central New Mexico Community College convened for a regular meeting on September 11, 2007, at 5 p.m. in Room SV-10, South Valley Campus, 5816 Isleta Blvd. SW, Albuquerque, New Mexico.

Mr. Barr called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Richard Barr, Chair
Blair L. Kaufman, Vice Chair (arrived at 5:27 p.m.)
Carmie Lynn Toulouse, Secretary
Jeff Armijo
Penelope S. Holbrook
Robert P. Matteucci
John B. Mondragon

APPROVAL OF THE AGENDA

Mr. Barr introduced for consideration approval of the agenda. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the agenda. The vote on the motion was: Mr. Barr—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the August 14, 2007, meeting, and Resolution 2007-52 Employment of Personnel

Mr. Barr introduced for consideration approval of the minutes of the August 14, 2007, meeting (see pages 23946-23948) and Resolution 2007-52, employment of personnel (see pages 23981-23982). Mr. Matteucci made and Mr. Armijo seconded a motion to approve the items jointly. The vote on the motion was: Mr. Barr—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine W. Winograd began her report by acknowledging CNM's Phi Theta Kappa chapter for recently being named a 5-Star Chapter by the organization's governing body; congratulating Diana Matier for being accepted into the Coors Lideres leadership training program; and recognizing Lois Carlson, associate vice president for academic affairs who will be retiring at the end of September (see pages 23983-23984). Dr. Winograd reported fall enrollment figures were 1.5 percent higher than fall 2006. She also announced that an Emergency Text Alert system is now available for student and employee cell phone subscribers in the event of an emergency at any of CNM's campuses. She stated work continues on the upcoming district expansion election in Rio Rancho and reminded the Board of the All Faculty and Staff Convocation scheduled for Friday, September 28 at Popejoy Hall.

Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on September 4 to receive the external audit entrance conference report and to consider the participation agreements and the Perkins equipment internal audit reports—items 9 and 10 on the Board agenda.

Mr. Armijo reported for Mr. Kaufman, Capital Outlay Committee chair, stating the committee met on August 28 to consider renovation and parking lot projects and the annual certification of fixed asset report—agenda items 12-16.

Ms. Toulouse, Finance Committee chair, reported the committee met on August 30 and she explained that the Governing Board is now required to formally accept the College's Perkins fund disbursement. She also stated the Committee received a year-end budget report on the Workforce Training Center and they closed the year in the black.

Mr. Matteucci, Planning Committee chair, stated the committee had not met since the last Board meeting.

Mr. Barr, Executive Committee chair, stated the committee had met to consider the Board agenda.

South Valley Campus Report

Art Cordova, campus director, presented the South Valley Campus report, which included enrollment data, course offerings and community projects. He responded to questions regarding recruitment, concurrent enrollment and adult education offerings.

Investment Report

Martin Serma, comptroller, presented the 2006-2007 investment activity report, stating the rate of return on investments with the State Treasurer averaged 5.18 percent compared to 3.67 percent last year. The increase yielded an additional \$2,311,905 (see pages 23985-23988). He responded to questions.

Rio Rancho Campaign Report

Samantha Bousliman, executive assistant to the president/chief communications officer, presented a PowerPoint presentation on the district expansion election campaign. She discussed the marketing plan and surveys that are being planned prior to the election, which will be carried out through mail-in ballots. She stated ballots would be mailed in late October and are due back to the Bernalillo County Clerk's office by November 15. Mr. Barr voiced his concern that CNM needs to provide clear communication that all voters—both in district and out of district—are being asked to vote on the expansion election.

RESOLUTION 2007-53, RATIFICATION OF FULL-TIME FACULTY COLLECTIVE BARGAINING AGREEMENT

Mr. Barr introduced for consideration Governing Board Resolution 2007-53, ratification of full-time faculty collective bargaining agreement (see pages 23989-23990). Robert Brown, vice president for administrative services, presented the resolution, explaining the tentative agreement had been ratified by the bargaining unit members. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-54, RATIFICATION OF INSTRUCTIONAL SUPPORT UNIT COLLECTIVE BARGAINING AGREEMENT

Mr. Barr introduced for consideration Governing Board Resolution 2007-54, ratification of instructional support unit collective bargaining agreement (see pages 23991-23994). Mr. Brown presented the resolution, stating the instructional support unit had ratified the tentative agreement. Donna Swanson, union president and faculty member, asked that the administration and the Board support the need for more instructional support staff as CNM expands. Ms. Toulouse made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-55, 2007-2008 LABOR RELATIONS BOARD BUDGET

Mr. Barr introduced for consideration Governing Board Resolution 2007-55, 2007-2008 Labor Relations Board budget (see pages 23995-23996). Mr. Brown presented the resolution, asking for approval of the operating budget for the Labor Relations Board. He stated the amount has not changed in several years and has always been sufficient in covering the Board's annual expenses. Mr. Kaufman made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-56, INTERNAL AUDIT REPORT 2007-03, APPLIED TECHNOLOGIES PARTICIPATION AGREEMENTS

Mr. Barr introduced for consideration Governing Board Resolution 2007-56, internal audit report 2007-03, Applied Technologies participation agreements (see pages 23997-24017). Allen Leatherwood, director of internal audit, presented the resolution and stated that 12 findings were documented and addressed appropriately by administration. President Winograd stated changes to the process and procedures have already been implemented and a school-wide review of all agreements is planned. She noted administration had requested the help of internal audit to review the participation agreement process. Ms. Holbrook made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-57, INTERNAL AUDIT REPORT 2007-04, PERKINS GRANT EQUIPMENT PURCHASES

Mr. Barr introduced for consideration Governing Board Resolution 2007-57, internal audit report 2007-04, Perkins grant equipment purchases (see pages 24018-24022). Mr. Leatherwood presented the resolution, reporting one finding that has been appropriately addressed by administration. Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-58, ACCEPTANCE OF CARL D. PERKINS FUNDS

Mr. Barr introduced for consideration Governing Board Resolution 2007-58, acceptance of Carl D. Perkins funds (see pages 24023-24032). Audrey Gramstad, Perkins project director, stated state statute requires formal acceptance of the Carl D. Perkins allocation be documented in Governing Board meeting minutes. She stated CNM's allocation for 2007-2008 is \$1,300,645. Ms. Toulouse made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-59, CERTIFICATION OF FIXED ASSETS

Mr. Barr introduced for consideration Governing Board Resolution 2007-59, certification of fixed assets (see pages 24033-24040). Mr. Sema requested approval of the resolution, citing a requirement of the state's General Services Department for annual Board certification of CNM's physical inventory of fixed assets. Mr. Matteucci made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-60, PRELIMINARY PROJECT APPROVAL FOR KEN CHAPPY RE-ROOFING PROJECT

Mr. Barr introduced for consideration Governing Board Resolution 2007-60, preliminary project approval for Ken Chappy re-roofing project (see pages 24041-24043). Luis Campos, executive director for physical plant, presented the proposal for Ken Chappy Hall re-roofing project. He stated the roof had been replaced two years earlier; however, improper installation by a previous roofing contractor and continued problems with the roof warrant the replacement. He stated CNM is responsible for the initial cost of the project; however, the college can seek to recover the replacement cost from the roofing contractor. The estimated construction cost is \$550,000 and estimated total project cost is \$772,688.18. Mr. Kaufman made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-61, PRELIMINARY PROJECT APPROVAL FOR JEANNETTE STROMBERG HALL FOURTH FLOOR RENOVATION

Mr. Barr introduced for consideration Governing Board Resolution 2007-61, preliminary project approval for Jeannette Stromberg Hall fourth floor renovation (see pages 24044-24046). Mr. Campos presented the resolution, stating the new Main Campus facility will house the library, which will free up the space it currently occupies on the fourth floor of Jeannette Stromberg Hall. He explained this project would develop office and instructional space in the vacated area. The estimated construction cost is \$5,035,000 and the estimated total project cost is \$6,269,287.50. Mr. Kaufman made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-62, PRELIMINARY PROJECT APPROVAL FOR L BUILDING RENOVATION

Mr. Barr introduced for consideration Governing Board Resolution 2007-62, preliminary project approval for L Building renovation (see pages 24047-24049). Mr. Campos presented the resolution, stating additional laboratory space is needed in the L Building. The project would convert two classrooms into laboratories with an estimated construction cost of \$688,000 and estimated total project cost of \$950,475.61. Dr. Mondragon made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-63, PRELIMINARY PROJECT APPROVAL OF APS PARKING LOT PHASE II

Mr. Barr introduced for consideration Governing Board Resolution 2007-63, preliminary project approval of APS Parking Lot Phase II (see pages 24050-24052). Mr. Campos presented the resolution, stating the project includes the development of a parking lot on the south side of the former APS administration building, as well as landscaping, lighting and entrance improvements. The estimated construction cost is \$2,550,000 and the estimated total project cost is \$3,227,549.50. Mr. Matteucci made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-64, 2007-2008 TUITION AND FEE REVISION

Mr. Barr introduced for consideration Governing Board Resolution 2007-64, tuition and fee revision (see page 24053). Katherine Bercaw, vice president for planning and budget, requested approval to eliminate the \$90 background check fee from the 2007-2008 tuition and fee resolution that was charged to the students of the Dental Assistant program. She stated the fee was included based on a pending state requirement that was never mandated for dental assistant students. Ms. Toulouse made and Ms. Holbrook seconded a motion to approve the resolution revision. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

PUBLIC COMMENT

No requests for public comment were received.

BOARD COMMENT

Member Armijo encouraged administration to be thoughtful in their selection of new administrators and to focus attention on global issues that support the mission of the college.

NEXT MEETING ANNOUNCEMENT

Mr. Barr announced the next regular meeting of the Governing Board would be Tuesday, October 16, 2007, at 5 p.m. in Smith Brasher Hall auditorium, 717 University Blvd. SE, Albuquerque, New Mexico. He also announced items to be considered for the October agenda should be submitted to the Board chair, the President's Office or Marketing and Communications Office by October 5.

Mr. Barr adjourned the meeting at 6:35 p.m.

APPROVED:

Chair

ATTEST:

Secretary