

The Governing Board of the Albuquerque Technical Vocational Institute convened for a regular meeting on April 11, 2006, at 5 p.m., Smith Brasher Hall, 717 University Boulevard SE, Albuquerque, New Mexico.

Mr. Barr called the meeting to order at 5:01 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Joline Mahr, clerk of the Board, called roll.

Present: Richard Barr, Chair
Robert P. Matteucci, Vice Chair
Carmie Lynn Toulouse, Secretary
Jeff Armijo
Penelope S. Holbrook
Blair L. Kaufman
Janet W. Saiers

APPROVAL OF THE AGENDA

Mr. Barr introduced for consideration approval of the agenda. Mr. Armijo made and Mr. Matteucci seconded a motion to approve the agenda. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the March 14, 2006, Meeting and Resolution 2006-15, Employment of Personnel

Mr. Barr introduced for consideration the minutes of the March 14, 2006, meeting (see pages 22648-22650) and Resolution 2006-15, employment of personnel (see pages 22671-22672). Ms. Toulouse made and Mr. Kaufman seconded a motion to approve the items jointly. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Michael J. Glennon started his report (see pages 22673-22674) by introducing Tony Cahill of Pepsi Bottling Co., who stated the company had delivered to TVI a check for \$14,122—part of its exclusive rights contract—for support of special projects. President Glennon also introduced Donna Diller of United Blood Services, who reported TVI's *Service Learning* program had received two UBS honors—the Hero Award for “Outstanding Collegiate Blood Drive” and the “Life Sustaining Award.” President Glennon presented Dean of Students Kris Ford an award from academic honorary Phi Theta Kappa for her contributions to the organization. He further reported TVI students had once again excelled at the state *SkillsUSA* competition, winning 45 medals—more than any other postsecondary institution in New Mexico.

Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee would meet on May 1 to discuss TVI's self-imposed compliance with certain Sarbanes Oxley regulations.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had met on March 28 and approved the proposed lighting energy conservation upgrades on the agenda.

Ms. Toulouse, Finance Committee chair, reported the committee had met on April 3 and approved the 2006-07 tuition and fees, employee compensation package and budget on the agenda for full Board consideration.

Mr. Matteucci, Planning Committee chair, reported the committee had met on March 7 and approved the new program proposals on the agenda.

Mr. Barr, Executive Committee chair, reported the committee had met on March 29 and approved the agenda and proposed policy revisions contained therein.

Lobbyist Report

Lobbyist Mark Duran reported on the 2006 Legislature, characterizing the outcome as “very successful” for TVI. Duran reported TVI received a total appropriation of \$52.4 million—\$3.5 million in new money. Included was funding earmarked for a 4.5 percent salary increase for employees, \$745,000 for infrastructure improvements, full formula workload, and science cluster funding at the four-year-college level. Duran further stated TVI was the

top recipient—with an \$11.3 million share—of general obligation bonds to be presented to voters at the November 2006 election.

Foundation Presentation of New Mexico Ethics in Business Award

Jennifer Thomas, TVI Foundation Board president, reported the Foundation was the 2006 nonprofit winner of the “New Mexico Ethics in Business Award” sponsored by the Samaritan Counseling Center.

RECONSIDERATION OF RESOLUTION 2006-12, 2008-09 TVI CALENDAR

Mr. Barr introduced for reconsideration Resolution 2006-12, 2008-09 TVI calendar (see pages 22675-22676). Joline Mahr, assistant to the president/director of public information, presented the resolution, reminding Board members the resolution had been tabled at the March meeting to allow for study of Member Saiers’s suggestion that Veterans Day be added as either a holiday or noninstructional day. Member Saiers asked to withdraw her request based on her improved understanding of requirements involved in drafting the calendar. Ms. Toulouse made and Ms. Holbrook seconded a motion to remove the item from the table. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried to remove from table. Ms. Saiers made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-16. DECLARATION OF OFFICIAL INTENT FOR REIMBURSEMENT FROM BOND PROCEEDS

Mr. Barr introduced for consideration Resolution 2006-16, declaration of official intent for reimbursement from bond proceeds (see pages 22677-22678). Attorney Alan Hall reported approval of the resolution would allow TVI to spend current balances for capital outlay projects and reimburse those balances with proceeds from the \$60 million bond issue approved by voters in February 2006. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-17. EMPLOYEE HANDBOOK REVISIONS – SECTIONS 7.04 MODIFIED SCHEDULE, 12.18 NAMING OF INSTITUTE FACILITIES, 12.19 CAMPUS MEMORIAL

Mr. Barr introduced for consideration Resolution 2006-17, Employee Handbook revisions – Sections 7.04 Modified Schedule, 12.18 Naming of Institute Facilities, and 12.19 Campus Memorial (see pages 22679-22682). Ms. Mahr presented the proposed revisions, explaining they resulted from the regular policy review cycle and were recommended for updating and clarification purposes. During discussion, Ms. Saiers voiced her concern about naming facilities after individuals. Following discussion, Ms. Toulouse made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-18. GOVERNING BOARD POLICY HANDBOOK REVISIONS – SECTION 9.08 NAMING OF INSTITUTE FACILITIES AND SECTION 9.09 CAMPUS MEMORIAL

Mr. Barr introduced for consideration Resolution 2006-18, Governing Board Policy Handbook revisions – Section 9.08 Naming of Institute Facilities and Section 9.09 Campus Memorial (see pages 22683-22685). Ms. Mahr presented the proposed changes, noting they matched exactly those just approved for the Employee Handbook. Mr. Kaufman made and Ms. Toulouse seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-19. PRELIMINARY PROJECT APPROVAL—LIGHTING ENERGY CONSERVATION UPGRADES

Mr. Barr introduced for consideration Resolution 2006-19, preliminary project approval – lighting energy conservation upgrades (see pages 22686-22689). Luis Campos, executive director of physical plant, reported the proposed project—to be funded in part by a \$197,250 state grant—would upgrade fluorescent lighting and exit signs in Jeannette Stromberg, Max Salazar and Smith Brasher halls at Main Campus. He stated the proposed project would result in energy cost savings that would be applied to purchase wind power as a renewable energy source. Mr. Campos estimated the total project cost at \$270,552. Mr. Kaufman stated the preliminary project and budget had been approved by the Capital Outlay Committee which recommended full Board approval. Mr. Kaufman made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-20, NEW PROGRAM PROPOSAL, GEOMATICS TECHNICIAN CERTIFICATE

Mr. Barr introduced for consideration Resolution 2006-20, new program proposal, Geomatics Technician Certificate (see pages 22690-22698). John Walstrum, executive vice president for academic affairs, stated the proposed program would respond to employer requests for trained geomatics technicians. He stated the estimated startup costs of \$17,500 could be accommodated in next year's budget. Following discussion, Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-21, NEW PROGRAM PROPOSAL, PARAMEDIC CERTIFICATE

Mr. Barr introduced for consideration Resolution 2006-21, new program proposal, Paramedic Certificate (see pages 22699-22701). Dr. Walstrum requested approval, stating research indicated a need for the program. He reported the estimated startup costs of \$106,400 could be accommodated in next year's budget. Following discussion, Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-22, NEW PROGRAM PROPOSAL, GENERAL STUDIES CERTIFICATE AND ASSOCIATE OF ARTS DEGREE

Mr. Barr introduced for consideration Resolution 2006-22, new program proposal, General Studies Certificate and Associate of Arts Degree (see pages 22702-22704). Dr. Walstrum explained the proposed programs would provide options for a variety of students whose educational goals did not fit into current offerings. He stated the programs could be offered with existing courses, equipment and faculty, and estimated startup costs at \$2,000. Following discussion, Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-23, NEW PROGRAM PROPOSAL, INTEGRATED STUDIES ASSOCIATE OF APPLIED SCIENCE DEGREE

Mr. Barr introduced for consideration Resolution 2006-23, new program proposal, Integrated Studies Associate of Applied Science Degree (see pages 22705-22707). Dr. Walstrum reported the proposed degree would serve career-bound students who prefer to earn a noncareer-specific degree. He explained the program could be offered with existing courses, equipment and faculty, and estimated startup costs at \$2,000. Following discussion, Ms. Holbrook made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-24, INSTRUCTIONAL PROGRAM OFFERINGS FOR 2006-07

Mr. Barr introduced for consideration Resolution 2006-24, instructional program offerings for 2006-07 (see pages 22708-22710). Dr. Walstrum presented the resolution, noting Board approval of instructional programs is required for each academic year. Mr. Kaufman made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-25, TUITION AND FEES FOR 2006-07

Mr. Barr introduced for consideration Resolution 2006-25, tuition and fees for 2006-2007 (see pages 22711-22713). The proposal was presented by Katherine Cantrell, executive director for planning, budget and institutional research. She stated the recommendation generally called for a three percent tuition increase to match the tuition credit subtracted from TVI's legislative appropriation. She reviewed in detail the proposed in-district, out-of-district, resident and nonresident tuition charges and other fees. Following discussion, Ms. Holbrook made and Ms. Toulouse seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2006-26, EMPLOYEE COMPENSATION FOR 2006-07

Mr. Barr introduced for consideration Resolution 2006-26, employee compensation for 2006-07 (see pages 22714-22717). Ms. Cantrell reported the compensation proposal covered full- and part-time nonunion employees and, in general, called for a 4.5 percent recurring pay increase and varying nonrecurring payments. Following discussion—during which Mr. Barr and Ms. Toulouse complimented staff involved in developing the proposal—

Ms. Toulouse made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Sainers—yes. Motion carried.

RESOLUTION 2006-27. BUDGET FOR 2006-07

Mr. Barr introduced for consideration Resolution 2006-27, budget for 2006-07 (see pages 22718--22721). Ms. Cantrell presented the proposed budget, describing it as conservative and designed to prepare TVI for expected revenue decreases in the next few years. She stated it was built around TVI's 7.1 percent appropriation increase from the Legislature and 5.7 percent increase in mill levy revenue. She reported the proposed budget had been thoroughly reviewed with individual Board members. Following discussion, Ms. Toulouse made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Matteucci—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Ms. Sainers—yes. Motion carried.

PUBLIC COMMENT

There were no requests for public comment.

BOARD COMMENT

Ms. Sainers extended a general invitation to upcoming celebrations of Albuquerque's Tricentennial, complimented the grant-funded *TRiO* retention program on its recent graduation, and thanked Executive Leadership Year participants for sponsoring a visit to TVI by leadership authority Margaret Wheatley.

NEXT MEETING ANNOUNCEMENT

Mr. Barr announced the next regular meeting of the Governing Board would take place on May 9, 2006, 5 p.m., Smith Brasher Hall auditorium, 717 University Blvd. SE, Albuquerque, New Mexico. Mr. Barr stated items to be considered for the May agenda should be submitted to the Board chair, the President's Office or Public Information Office by April 24.

Mr. Barr also announced the Board would hold a special meeting on April 12 at 5 p.m. in the auditorium of Smith Brasher Hall to consider a name change for TVI.

Mr. Barr adjourned the meeting at 7:01 p.m.

APPROVED:


Chair

ATTEST:


Secretary